



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**SHRI DADASAHEB GAWAI CHARITABLE TRUST,  
AMRAVATI'S TAKSHASHILA MAHAVIDYALAYA,**

SHYAM NAGAR, FREZARPURA ROAD, AMRAVATI

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2019**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

TakshashilaMahavidyalaya, Amravati was established in June 1984. The mission undertaken by the parent trust Shri DadasahebGawai Charitable Trust, Amravati was to strive for the realization of the goals laid down by Dr. B.R.Ambedkar, the great visionary and the father of Indian Constitution. The institution owes its existence to the vision and the foresight of Hon'ble Late Shri R.S. alias DadasahebGawai, Former Governor of Bihar and Kerala State who inspires us all to seek perfection in our entire endeavour. The college has been awarded Buddhist religious minority status by the Government of Maharashtra in 2018. The main objective of our institution is to uplift and encourage the poor, downtrodden and the needy students.

The College strives hard to realise its goals and objectives. The institution has combined curricular activities with extra-curricular activities. Our students regularly participate in athletic meets and University Sports tournaments. Extension activities like the N.S.S., N.C.C. generate a lot of interest amongst the students. Our student volunteers have been participating in the camps held both by the College and by the University and other institutions both within and outside the state. It is our objective to nurture the talents of some of these students and make them realize the importance of social and voluntary work amongst the poor and the marginalized sections of the society.

The College conducts Vipassana, a form of meditation. It helps them to realise the ultimate goal of becoming responsible citizens of the country. Maximum number of students we have on rolls belong to the under-privileged sections of the society. The faculty tries its utmost to help the students of this category to realize their potential. We conduct personality development programmes, General knowledge tests, debates, essay competitions for their social development. The college has received grants for remedial classes and this has been used for extra-coaching to these students. Our social activities include public awareness campaigns, blood donation camps, assistance in the pulse polio programmes and economic surveys of the rural poor. These activities make the students understand their true worth as citizens in the India.

### **Vision**

- 1.To offer excellent and invaluable service in the field of education to the poor and the backward class students of the society.
- 2.To accomplish community and social development, through the gamut of facilities offered by the institution.
- 3.To inculcate discipline and thereby ensure that it is followed, in terms of regularity, sincerity and punctuality, in any work which our students may undertake in the future.
- 4.To instill essential qualities like politeness and cleanliness so as to bring about

work ethics and hygiene among the students.

5.To teach them all the good qualities so as to make them responsible and respectable citizens of the country and the world.

6.To aim at the overall personality development of the students through extra and co-curricular activities, in tandem with various social and cultural organizations.

7.To provide a platform to the students by giving them an opportunity to face all the challenges of a competitive world, with the utmost utilization of their potential in sports, athletics and other events.

sp; To create a society which does not discriminate anyone on the basis of caste, religion, colour or gender. ts understand their true worth as citizens in the India.

## **Mission**

### **Mission:**

- To encourage its faculty, students and the stakeholders to work together.
- Uplift students from the backward sections of the society especially those from Scheduled castes and the Scheduled tribes.
- Offer the downtrodden and the depressed in our society better chances of proving their worth in the society.
- To create a society which does not discriminate anyone on the basis of caste, religion, colour or gender.

ts understand their true worth as citizens in the India.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Conveyance
2. Graph of admitted students increasing.
3. Each passing year shows improvement in results.
4. Creating opportunities for student's to explore their strength through seminars, Lectures, Kavyagoshthi, story & poem-writing and educational tours.
5. Lectures by subject experts.
6. Cordial relationship among the members of college staff, students and parents.
7. Student Centred teaching, learning and other activities.
8. Optimum utilization of resources.

9. Student-friendly environment.
10. Qualified teaching faculty.
11. Gender friendly campus.
12. Dedicated staff & students.

### **Institutional Weakness**

1. Limitation of infrastructure.
2. Weak economic background of students.
3. Lack of English Communication skill of students.
4. Lack of International Collaborations.

### **Institutional Opportunity**

1. Vocational advantages for strengthening academic and vocational linkage.
2. Better opportunities for competitive exams.
3. The institution may provide quality education to the poor and talented students of rural areas.
4. Introduction of New courses for Skill Deveopment.

### **Institutional Challenge**

1. Keeping pace with the rapid change in higher education.
2. Providing resources for marginalized students.
3. The institution has no sufficient space to cope with gradually increasing enrollment of students per session.
4. To mobilise funds as per requiremnts.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Takshashila Mahavidyalaya offers programmes like the B.A in the Arts Faculty and B.Com in the Commerce faculty. Both these programmes are of Three years' duration. M.A in Pali is of Two Years' duration. From the year 2006, self-financing programmes like the B.B.A, B.C.A, B.Com (English Medium) and M.Com courses were started. Later on B.A in J & M.C, B.Sc. ,M.A. in Political Science, M.A. in History and M.A. in Marathi were started. Besides these, Courses of Maharashtra State Board of Technical education: P.C. Maintenance & Hardware, Desk Top Publishing, Garment Manufacturing & Fashion Design, Basic Fashion Design, Beauty Culture, career oriented courses like, Certificate Courses in Translation Proficiency and English communicative skills were also started by the College. For the benefit of the students various departments are offering value added courses also.

There is little scope for making changes in the syllabi because it is the University which designs it. The institution follows university syllabus and prospectus. In implementing university syllabus, the institution has planned its implementation programme. For it, we conduct class tests, unit tests, quarterly exams, half yearly and pre- final exams to implement university syllabus. The teachers of different subjects examine answer books and declare results. Teachers in class rooms show answer books to students and resolve their doubts and confusions. Results are announced regularly. From 2017 the University has changed the pattern of examination to semester pattern and such various courses have been changed. At times, lectures, seminars, workshops, quiz- contests are also conducted for the benefit of students. For the enrichment of curriculum, a new chapter has been added in the first year syllabus. Students of first year visit local areas to collect data and firsthand information. The institution has introduced students feed-back system for this purpose, a questionnaire has been given to students and their feedback have been collected and analysed. The questions raised are being resolved so that a healthy academic environment could be created for empowerment of the students and the institution.

The college also runs programmes of Yashwantrao Chavan Maharashtra Open University. The programmes are B.Com., M.A. in English, Marathi, and Hindi

### Teaching-learning and Evaluation

Admissions to the UG and PG courses are mainly done in accordance with the University norms. Our teaching faculty is quite competent enough to rise to the expectations of the students. The teaching staff of the College maintain an academic diary which contains the annual plan and the daily notes. All the teachers meticulously stick to the teaching plan to complete the syllabus much before the commencement of the examinations. Most of our teachers participate in various national, international Conferences, Seminars, refresher and orientation courses.

The recruitment of the teachers as and when the vacancies arise is done strictly on the basis of the guidelines laid down by the UGC. There is Self-appraisal form for teachers that evaluate their performance during the academic year. A feedback form distributed among the students, parents, teachers, alumni and industry asking for information about teaching and infrastructure, conveys the student's evaluation of the teachers.

Students of all categories, SC, ST, OBC and women come to take admission in this college. Though some posts

are vacant, the institution appoints clock hour basis teachers (C.H.B.), guest lecturers to compensate vacancy of teachers. Teachers of the college are engaged in upliftment of educational environment of the college. They engage their classes regularly. Teachers are engaged in academic activities. Some of teachers have book publications, publications in journals, magazines. They participate in seminars and workshops. Some of teachers are members of board of studies and subject experts and research guides. Students are involved in academic and extra- curricular activities of the college. Remedial Classes, value based classes are conducted in the college by all departments. Attendance of students is properly maintained. There is an IQAC which functions properly. Programmes like alumni association, computer literacy programme, NSS, NCC activities are conducted properly in the college. Cross cutting issues like health awareness, gender sensitivity, environmental issues are taken for the benefit of the students. Achievements of students in academic and extra-curricular activities are recognised by the college. Career guidance cell operates in the college which gives information about availability of job opportunities in the current scenario.

### **Research, Innovations and Extension**

The management and the Principal of the College have always encouraged the teaching staff and students to undertake active research work. Many teachers have improved their qualifications and secured their Ph.D. and M.Phil. Degrees. At present eleven members of our teaching faculty have doctoral degrees, one has post-doctoral degree and one teacher is engaged in active research work. Seven teachers submitted their Minor Research projects on various topics. Our students are involved in project work, Field surveys etc.

Our students have wholeheartedly joined national programmes like the Pulse Polio programmes, AIDS awareness, family planning drives, cleanliness drives, anti-tobacco campaigns, tree plantation, Swachh Bharat Abhiyan, campaigned actively against public defecation in the villages. These programmes have been a part of the College extension work.

The College has infrastructure, laboratories and library with internet connection. Some of the teachers are research guides for the degree of Ph.D. Guest lectures, seminar have been organised in different departments of the college. The institutions does not have separate budget for research but teachers are encouraged to participate in seminars and workshops organised in other academic institutions. There is free wi-fi and internet facilities available in this college. All the faculty members have research publications. Faculty members publish their publications in books and research journals. The institution is conscious of its social obligations. Through NCC, NSS activities, tree plantation, blood donation, cleanliness programme, health, hygiene, legal literacy are conducted in near-by localities in academic and extra- curricular activities of the college. Remedial Classes, value based classes are conducted in the college by all departments. Attendance of students is properly maintained. There is an IQAC which functions properly. Programmes like alumni association, computer literacy programme, NSS activities are conducted properly in the college. Cross cutting issues like health awareness, gender sensitivity, environmental issues are taken for the benefit of the students. Achievements of students in academic and extra-curricular activities are recognised by the college.

### **Infrastructure and Learning Resources**

There are five buildings in the premises of the College, which are situated in Shyamnagar, in Amravati. Three storied main building have classrooms, a spacious office room and a staff room. Besides these there is

principal's cabin, NCC, Examination Cell, Girls Common room, NAAC room, CTC, Competitive examination center, Vocational Courses laboratory, NSS, Dr.Ambedkar Thoughts Center, Commerce department etc. Building on the Right has Main Computer Lab, Laboratories of Physics, Chemistry and Biology UGC Network Resource Centre, Language Lab., Home Economics Lab, Building on the Left have eight classrooms. Building adjacent to the Main building has Vipassana meditation hall , Ashoka abhyasika and Girls hostel. The campus also has a Indoor Hall for sports, Central Library and Gym. There is a basket ball and volleyball ground.

There is a beautiful landscaped garden in the campus. The premises have always been used for many social, cultural and educational activities. The college has various amenities such as seminar hall, botanical garden, cafeteria, sports facility and equipment's, playground, library facility, computer lab. The building and campus are maintained regularly. Different committees are working to look after facilities and infrastructure of the college. Clean water supply is ensured and cleanliness is specially taken care of. Water harvesting is functional. Toilets and bathrooms are cleaned regularly. The college has made agreements with mason, electrician, carpenter, plumber, technician etc for maintenance of infrastructure and equipments.

### **Student Support and Progression**

The College publishes its updated prospectus annually. Our College provides various scholarships and free ships to provide financial aid to the deserving students. We have a Career Guidance Cell which offers academic and placement counseling. We have Competitive Examination Center which prepares the students for the competitive world.

There is a registered Alumni Association in the College. We have good system of obtaining feedback from the stakeholders. The College gives equal prominence to extra-curricular activities.

Every year, the institutions publishes its prospectus and makes it available to all students and also upload it on institutional website which gives institutional informations, guidelines for admission, fee detail, scholarship, code of conduct and other relevant details. Admissions are given on merit basis and in compliance with the reservation policy of state government. Students are given concessions and scholarships as per government policy. Support services are available for S.C./S.T/OBC, economically deprived section and physically handicapped. The institution is friendly to physically challenge. There is ramp, and toilet-friendly for physically challenged. The NCC, N.S.S organise different activities for students 'awareness, involvement and empowerment. Various programmes are running in the college for the betterment of the students such as computer literacy programme, spoken English, grievance redressal cell, career guidance cell, anti-ragging cell, IQAC cell, cultural, sports, alumni cell and other activities cell. Students actively take part in plantation and green movement in and outside the campus. Besides these the college runs many capacity building programmes like Yoga, Meditation, Soft Skills, Personality Development etc.

### **Governance, Leadership and Management**

The managing committee of Shri DadasahebGawai Charitable Trust, Amravati looks after the administration of the College. It controls the finances and approves the schemes for development.

The College Development Committee (CDC) of the College looks after the day-to-day administration of the Institution. The members of the Committee have access to all the records and documents of the College.

The College has academic calendar, Grievance Redressal Cell and purchase and Building Committee and 28 various Committees.

Various loan facilities are available to the members of the teaching and the non- teaching staff of the College

The management works on its ambitious plan through its faculty members and other available resources for the benefit of students. The quality, policy and plans are implemented by collective administrative plan which includes the Principal, head of departments, IQAC Coordinator and members. The principal is open to novel ideas concerning the development of the college. There is a close interaction between Principal, head of departments and other bodies concerning the institutional problem and issues. The staff council of the college meets twice in a year to invite suggestions on developmental issues. The institution has a perspective plan for institutional development. The institution has a mechanism to get students and staffs feedbacks. There is also a system to analyse feedbacks. Teaching and Non- teaching staffs of the college are encouraged to take part in seminars and workshops. There is an internal quality assurance cell working in the college. There is an academic audit mechanism in operation in the college. The institution remains in touch with guardians apprising them about the performance of their wards.

### **Institutional Values and Best Practices**

For the qualitative improvement of the Institution, the College has introduced many innovative practices. The College analyses the performance of the teachers through the self appraisal PBAS forms, which, has to be filled at the end of the academic session. The non teaching staff, Librarian and Physical Education Director has different self appraisal forms.

The College strives its utmost to achieve its goals and objectives. It is for this reason that the institution combines curricular activity with extra- curricular activity. The College has always instilled a community orientation in the students.

The College has dress code for the students. The College begins the day with the rendering of the National anthem and meditation.

There is a green audit committee in the college which supervises plants and saplings planted inside the campus. There is a botanical garden in the campus. Students are made aware of energy conservation and preservation of plants. The institution is working for carbon-neutrality. Students are encouraged to come to college by bicycles. College staff is instructed to come college through pooling their vehicles. A provision for rain water harvesting has been made in the campus. The campus is plastics and polythene free zone. Every day at 11.50 A.M. the national anthem is sung by students and staff of the college. On birthdays, of our Guiding light, Shri.DadasahebGawai, the staff and students plant saplings in the college campus. During the occasion of Idd and other religious occasions more than 200 sarees are distributed to the women of lower economic strata. Some of the staff members award Rs. 1000 each to the students who have topped in the University exams. In Marathi Subjects Students who have scored first class marks are distributed books free of cost. Students are helped financially when they faces problems in payment of exams fees. We run Ashoka Abhyasika for the benefit of students who studies for competitive examination.



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## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI DADASAHEB GAWAI CHARITABLE TRUST, AMRAVATI'S TAKSHASHILA MAHAVIDYALAYA,
Address	Shyam Nagar, Frezarpura Road, Amravati
City	Amravati
State	Maharashtra
Pin	444606
Website	<a href="http://www.tmvamt.co.in">www.tmvamt.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Padaval Mallu	0721-2568269	9823496914	0721-2571132	takshashilamv1984@gmail.com
IQAC Coordinator	R.S.Potukuchi	0721-2521846	8237851404	-	adlr98@yahoo.com

Status of the Institution	
Institution Status	Self Financing and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">Minority Certificate11.pdf</a>
If Yes, Specify minority status	
Religious	Buddhist
Linguistic	
Any Other	

<b>Establishment Details</b>				
Date of establishment of the college	20-06-1984			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Sant Gadge Baba Amravati University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	08-06-2006	<a href="#">View Document</a>		
12B of UGC	08-06-2006	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Shyam Nagar, Frezarpura Road, Amravati	Urban	1	3000

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	HSC	Marathi	660	580
UG	BA (Journalism),Arts	36	HSC	Marathi	120	62
UG	BBA,Commerce	36	HSC	English	360	64
UG	BCom,Commerce	36	HSC	Marathi	360	276
UG	BCom,Commerce	36	HSC	English	360	238
UG	BSc,Science	36	HSC	English	240	207
UG	BCA,Computer And Management	36	HSC	English	360	146
PG	MA,Arts	24	B.A.	Marathi	160	103
PG	MA,Arts	24	B.A.	Marathi	160	115
PG	MA,Arts	24	B.A.	Marathi	160	130
PG	MA,Arts	24	B.A.	Marathi	160	67
PG	MCom,Commerce	24	B.Com.	English	160	122

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				14			
Recruited	1	0	0	1	2	1	0	3	8	4	0	12
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				27			
Recruited	0	0	0	0	0	0	0	0	10	17	0	27
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	11	0	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	7	0	0	7
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	1	0	5	3	0	11
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	1	0	0	3	0	0	4

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	16	0	26

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	13	2	0	15

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
	2	0	0	2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Self Study Report of SHRI DADASAHEB GAWAI CHARITABLE TRUST, AMRAVATI'S TAKSHASHILA  
MAHAVIDYALAYA,

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	263	0	0	0	263
	Female	274	0	0	0	274
	Others	0	0	0	0	0
UG	Male	1023	0	0	0	1023
	Female	549	1	0	0	550
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	215	320	281	303
	Female	163	199	248	240
	Others	0	0	0	0
ST	Male	102	121	260	285
	Female	35	44	74	82
	Others	0	0	0	0
OBC	Male	177	302	195	272
	Female	72	139	114	149
	Others	0	0	0	0
General	Male	58	93	110	112
	Female	16	27	46	57
	Others	0	0	0	0
Others	Male	55	99	141	123
	Female	28	48	73	63
	Others	0	0	0	0
Total		921	1392	1542	1686

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 217

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	12	10	10	07

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2110	1686	1542	1392	921

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1055	843	771	696	461

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
143	178	120	81	88

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
43	38	34	32	28

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	40	36	34	30

  

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 34**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6071034	3154254	4584799	109.15027	5184164

#### Number of computers

**Response: 100**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

The college runs U.G and P.G courses in Arts, Commerce and Science. As the college is affiliated to Sant Gadge Baba Amravati University, all the syllabi of various courses are designed by the University. At the beginning of the academic year the Principal organises academic meeting with the heads of Departments and respective teachers. In the meeting allocation of workload, co-curricular and extra-curricular work gets distributed. According to that teachers prepare their annual plan in which they allocate periods for each topic, class examinations and co-curricular activities. Teachers are provided with lesson plan diary in which they note down daily teaching plan and other academic activities. These diaries are monitored by the Principal.

In order to have right mix of curriculum, pedagogy and assessment to achieve the desired outcomes, curriculum development and approval involves deliberations at various levels through relevant committees.

Two of our faculties are in the Board of Studies which is involved in the structure, curricula and syllabi. The recommendations of the college committees are conveyed through these members to the Board of Studies.

The mission of the college is to uplift students from the backwards sections of the society especially those from schedule caste and schedule tribes. Our vision also speaks to offer excellent and invaluable service in the field of education to the poor and the backward class students of the society. We also aim at the overall personality development of the students through extra and co-curricular activities. We provide a platform to the students by giving them an opportunity to face all the challenges of a competitive world, with the utmost utilisation of their potential in sports, athletics and other events.

Meeting the vision and Mission of the concerned Department; each department sets their own vision and Mission, which match with the Institutional Vision and Mission. Program Educational Objectives {PEO} And Program Outcomes {PO} are developed for each program and Course Objectives {CO} and course outcomes are defined for each course {theory, tutorial, lab.} Question Bank Theory , Notes , Assignments, Unit Test; Prelims, Question Paper, Attendance Record, Result,

The Deployment of Action Plan;

- Effective implementation of curriculum is periodical received through departmental meetings.
- Based on the curriculum various examinations like unit test, first Term and Second Term Exams
- Proper evaluation review of the results is carried by the respective faculties and the Hods
- Smart Classrooms are provided to implement the curriculum effectively.

The communication skills of the students are built through aptitude session, group discussions, seminars and presentations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 16

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	4	4	2	4

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 17.14

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	1	3

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response:** 64.52

1.2.1.1 How many new courses are introduced within the last five years

Response: 140

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 33.33

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 4

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 6.3

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	128	140	44	90

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### Response:

In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, University has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social & ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The courses on Languages, Commerce, Social Sciences, and Environmental Studies are embedded in the curriculum of all UG & PG programmes. The students undertake a number of activities to inculcate these values.

#### 1. Gender Sensitivity:

At College gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Many Courses taught in the college have the units in which topics related to gender issue are discussed. Languages like Marathi, English and Pali are compulsory for the U.G. classes and there chapters and poems, stories etc. raise gender issues. Some of the units in Social Sciences are loaded with the Gender issues. The third paper of P.G.History is named as “Women in History.” There are many platforms for hands-on experiences related to gender sensitivity which enable students to interface with real life situations such as field work, community outreach, and gender sensitization activities. E.g.

Marathi	<ol style="list-style-type: none"> <li>1. Lalit</li> <li>2. Mai</li> <li>3. Mrinmayi</li> <li>4. Hakevari Ahe Gaon</li> <li>5. Zanzawat</li> <li>6. Stree-Purush Tulana</li> </ol>
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#### 2. Human Values and

Many units of Language studies promote issues related to Human Values. A few topics of Social sciences also discuss issues related to human values. A certificate course in Human Rights Education by department of Commerce and Foundation course on Human Rights by department of Sociology is offered as open elective to all the students to take at least once during the programme of study. To imbibe human values the college organizes visits to old age homes, Blind Relief Association, shelter homes, workshops on social



issues, public health, gender issues etc.

e.g.

Pali and Prakrit	Jatak theri gatha
	Dhammapad
	Mazzhinakaya
	Sutnipat
	Jatak katha
	Mahasathi pathnar sutta

### 3. Professional Ethics

Issues related to Professional Ethics are part of Languages, Economics, Business Management, Commerce etc.

e.g.

B.B.A.	Principles of Business Management
	Management Skills
	Marketing Management
	Management of small Entrepreneur
	Sales and Advertising Management
	Business Environment

**4. Environment and Sustainability:** Environmental Studies is a compulsory subject applied by for II Year U.G.classes. The theory paper consists of 80 marks and 20 marks is for the field project. English, Marathi, Social Sciences also has units which talks about environment and sustainability. Students are taken out for the field visit to different places. Besides this the college organizes study tours for the study of environment to different places. Apart from that the college also celebrates Environment Day, Earth Day, Water Day, and Ozone Day where students actively participate. Workshops and seminars on various aspects of environment sustainability are organize

e.g

English	1} Trees
	2. The Cloud
	3. In Sahaydri Hills : A lesson in humility
	4. The town by the sea
	5. Love Story

File Description	Document
Any Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 22

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 22

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 14.83

1.3.3.1 Number of students undertaking field projects or internships	
Response: 313	
<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</b></p> <p><b>A. Any 4 of the above</b></p> <p><b>B. Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response: A. Any 4 of the above</b></p>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response: A. Feedback collected, analysed and action taken and feedback available on website</b></p>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.06

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	01	01

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 53.17

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2110	1686	1542	1396	921

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3260	3060	2820	2620	2420

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1055	843	771	696	461

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

### 2.2 CATERING TO STUDENT DIVERSITY

**2.2.1- The Institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners.**

**Response:**

The Institution assesses the learning levels of the students and organizes special programs for assessing their intelligence levels. The slow learners are identified through following methods:

1. On the basis of marks submitted at the time of admission
2. By counseling session.
3. By posing before them quiz and puzzles
4. By ascertaining their area of interest

For bringing the slow learners at par with the rest the following activities are conducted

- a. A bridge course is conducted for the students to tackle difficulties in languages, accounts, computers and such similar subjects.
- b. The department of English adopts a bilingual approach to make the students to overcome their hesitancy

towards English.

c. The Commerce, Management and the Computer Science departments conduct remedial for the students from other streams of education to help them through the initiation process.

d. Feedbacks are collected from the students and tests are conducted to find out the problem areas of the students and root them out in the initial stage itself.

e. Poor performance in the class room due to absenteeism is intimated to the mentors and parents either by SMS or by phone calls and through meetings.

f. Contents beyond the syllabus but pertaining to the core of the subject are discussed in the class to make the student aware of the trending topics relevant to the subject of teaching.

g. the slow learners are encouraged to take effective part in whatever subjects that interests them to motivate them into learning all.

h. Slow learners are constantly encouraged to meet up with their mentors for extra classes or take up assignments like preparing a chart or a PPT to gather in-depth knowledge about the subject. Teachers also help these students by tutorials, one to one discussions and supplying books.

### Advanced Learners

The advanced learners are identified during the class room discussions, performance in the internal assessments, feedback from mentors and teachers. The college recognizes the achievement of the advanced learners either in terms of cash awards or medals in various functions conducted by the college. The advanced learners are encouraged to participate in seminars and present papers and to take classes for the juniors or their peers to motivate the other students to reach up. The advanced learners are given proactive leadership, class monitors, cultural coordinators etc. The advanced learners are encouraged to organize college fest and are groomed to represent the college in state or national level academic, sports and such activities to foster their competitive spirit. The Department of Commerce, Arts, Social-Sciences, Computer, Management regularly organizes industrial visits and motivates them to write projects. The advanced learners are motivated by providing books and cash for their achievements.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 49.07

File Description	Document
Any additional information	<a href="#">View Document</a>

<b>2.2.3 Percentage of differently abled students (Divyangjan) on rolls</b>	
<b>Response:</b> 0.57	
2.2.3.1 Number of differently abled students on rolls	
Response: 12	
<b>File Description</b>	<b>Document</b>
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

### 2.3.1 Student centric methods, such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

#### **A. Experimental learning-**

The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. The students are encouraged to prepare models, charts. The students are encouraged to attend seminars and conferences and present papers. Students are taken on industrial visits to get hands on experience and clarify their doubts on whatever is happening in their related field. Group discussions, intercollegiate fests, excursions are conducted to promote academic excellence and psychological relaxation to the students. Business fest is organised so that students get experimental learning about sale purchase. Students are given case studies and problem solving topics to encourage them to think out of the box. Students are given task based responsibilities like organizing Business fest, or Cultural fest or any functions within the campus to make them leaders, organizers and team players. Students have formed various subject forums. Students of B.A. J.M.C. publishes their news tabloid on their own. They collect advertisements, articles and news and setting them in a proper way. On the occasion of Science Day a science exhibition is organised where the students prepare their own models and exhibit them.

#### **B. PARTICIPATIVE LEARNING-**

All the department of our college organises Poster Presentation programme on various themes. The posters

on different themes like Female Foeticide, Environment Protection, Computer Awareness, Marathi Literature, Pali Literature, Commerce etc. are prepared by participants on curriculum based topics. The students of Arts, Commerce, management and Science streams actively participated in this activity. The posters are evaluated by experts from the faculties. The best posters are rewarded. The study tours, field visits, industrial visits, etc. are arranged in which all the students actively participate. The departments also arranged special visits to Maharashtra Legislative Assembly at Nagpur, Krishi mela, Maharashtra Rajya Khadi gramodyog madal, Mumbai's stall, Author's home, book exhibition, historic places etc. In the class room they participate in group discussions.

### C. PROBLEM SOLVING METHODOLOGIES-

The institutes arrange the case study by distributing the burning topics to the students for case study. The department of Arts, Commerce and Social Sciences and Science arrange case studies for their students by giving them various burning topics. The students collecting the relevant literature and information, and prepare draft of their case study with proper conclusion. The students participate in problem solving method like quiz competition, puzzles - solving, role play, street play etc. Students of Social sciences visit old age homes, slum areas, etc where they find out the problems faced by the people and think about it for a solution.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 60.47

##### 2.3.2.1 Number of teachers using ICT

**Response:** 26

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

#### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 49.07

##### 2.3.3.1 Number of mentors

**Response:** 43



File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

#### Response:

### 2.3.4 Innovation and creativity in teaching-learning

The college is committed to innovations in knowledge delivery through an optimal use of available technology. The teachers use various innovative methods to make the class room appeal more to the students than the conventional chalk and board class room. The pedagogy used by the teachers is aimed at developing the creative, yet critical temper among the students in the following ways:-

The teachers conduct group discussions, role plays periodically in the class room to provide an opportunity for the students to understand the subject. The teachers employ experiential learning process such as taking the students on industrial or site visits to make them understand the practical problems and finding solutions to sort them out. The students are encouraged to participate and exhibit their business models or products or scientific projects in exhibitions or competitions. Students in Commerce are initiated and given practical exposure by being sent out to gather sponsorship for the annual college function by fixing a target to be met by them. This will bring out their leadership, team playing; inter personal skills and communicative skills. Not only that, it also makes the students more involved in whatever goals they have to achieve. To promote the creative and innovative spirit, the college organizes functions internally as well as sends students to participate in debates, youth festivals and competitions. To commemorate the birth and death anniversaries of great leaders and on these days students are encouraged to participate in debates, discussions or go on rallies promoting social awareness, etc. Advanced learners are encouraged to write in newspapers. Publishing magazine and newsletter yearly where the students can exhibit their creativity. Arts, Commerce, Management and computer departments have forums where students can exhibit their innovative ideas by developing software; create business ideas and making latest gadgets. Students are motivated to participate and present papers in national conference. Most faculty members use power point presentation for their lectures. Various department clubs are conducted every semester to bring out the students individuality and to update the students on the contemporary developments in their respective field of study through discussions or seminar and such activities. Students are encouraged to use E-books and E- Resources. Students are also motivated to use the internet, You-Tube and such tools to know the latest developments. They are also encouraged to formulate groups in what's app or in social media to share new ideas and clear their doubts. Organizing academic exhibition is another practice to make students involve in the preparation of models, charts, etc. Student fests are organized to create awareness on the latest trends on the subject and also to encourage the students to socialize for academic purposes. The Department of English organize grammar test, Newspaper reading competition and also used worksheet, charts, quizzes, word game and group discussions to built students confidence in using the language. Lecture method and interactive method is used by the teacher. The Language lab is used to enhance the skills of the students.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

<p><b>2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years</b></p> <p><b>Response:</b> 94.49</p>
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File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

<p><b>2.4.2 Average percentage of full time teachers with Ph.D. during the last five years</b></p> <p><b>Response:</b> 21.72</p>
--

<p>2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>9</td> <td>8</td> <td>5</td> <td>5</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	12	9	8	5	5
2017-18	2016-17	2015-16	2014-15	2013-14						
12	9	8	5	5						

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

<p><b>2.4.3 Teaching experience per full time teacher in number of years</b></p> <p><b>Response:</b> 0.37</p>
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<p>2.4.3.1 Total experience of full-time teachers</p> <p>Response: 16.12</p>
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File Description	Document
Any additional information	<a href="#">View Document</a>

<p><b>2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State,</b></p>
--

### National, International level from Government, recognised bodies during the last five years

**Response:** 5.71

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation helps to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The internal evaluation process is as follows:-

- The college conducts two pre- declared written tests and the innovative method varies from class room

discussions, student seminars, presentations, quiz, etc.

- The written internal tests are recorded.
- The tests will be conducted for 30 marks as stipulated by the university norms.
- Average is calculated as the final internal marks.
- Multiple written as well as oral assignments are given to the students to cultivate their Comprehensive, cohesive communicative skills both oral and written.
- The students are encouraged to use all the search tools either from the internet or by visiting Libraries to think beyond their prescribed text books.
- The final internal marks also include the average attendance, class room performance and the participation of the students in the extracurricular and co-curricular activities.
- Students are encouraged to be creative in the presentation of their subjects to boost their Self-confidence.
- Each student is given individual opportunity to practice the lab work, so that he would be able to perform better in the final practical exams and in future endeavors.

In the final year of the course, the students are given the opportunity to do projects and the qualities of their skills are assessed by external examiners. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the college. All teaching and assessment activities are very important. It is a continuous process and rather than an event. It means regularity of assessment frequency unit testing and feed back of evidence to teacher and students for their self evaluation or assessment of students learning is usually done using the quizzes, home assignment, projects, case study, poster presentation, seminar, power point presentation, viva voce, etc

- Strategies:- Use of different students centered techniques to support and enhance learning.
- Assessment :- assessment and evaluation methods to measure and promote learning.
- Environment:- Effective learning environment both inside and outside the classrooms in the learning process assessment of and for learning both important
- Diagnostic assessment: - It is usually done before the teaching in actual course content. It is used to check students provisions knowledge and skill level.
- Formative assessment:- It is done during the teaching .it is an Ongoing assessment to give instant feedback to teacher and student.
- Propose of CIE through unit test common test.
- Methodology:- For solving the students problems conducted unit test for identified core courses each semester.

.The University has introduced Viva-voce for the first, second and third year examinations of B.A course. The student has to pass in both the written and the oral examinations to get his degree. In the Commerce faculty, Project work and a special elective paper have been added as a part of the changes in curriculum.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

**Response:**

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

**Response:-**

The college conducts internal examination in the form of unit test, terminal test and common test providing opportunity of continuous evaluation of students. The details of the entire examination process is conveyed to the students through the class room notices and display on the notice board. Internal assessment for all courses and subjects is done strictly as per Sant Gadge Baba Amravati University, Amravati guidelines. The college conducts internal assessment throughout the semester. The results are constantly monitored by the class teacher to ensure consistent performance of the students. The internal tests are conducted for both 20 and 30 marks. Attendance and assignments are also considered. For the subjects that have an allotment of 20 & 30 as the internal marks, the process followed is as below:-

- Two hour midterm exam usually conducted in the first week of August for 30 marks and a three hour pre final exam conducted in the last week of September/October. The home assignment, group discussion and personal interview is given 20 marks For the subjects/ courses that follow 50marks, the following process is observed With regard to written test marks the same method is followed as stated above. Tests are conducted methodologically which include question papers as per university pattern, timetable and seating arrangement of the students according to their registered numbers, valuation and distribution of marks cards. Post internal tests the students are given the test papers to check whether they have rightly answered the questions and they are justly valued. The relevant subject teachers counsel the weak students to fare well in the next exams. The progress of the students is discussed after the test in a parent- teacher meeting. Assignments include a variety of activities like classroom seminars conducted by the students on each relevant topic allotted to them in groups or as individuals, PPT presentations for the practical subjects, writing assignments on theoretical subjects for all courses, model making either as business plans and official presentations ,chart making to explore the creative sides of the students and help them combine art with ability to convey important aspects of the topic, group discussions to improve cooperative quality and also exchange knowledge and surprise quiz to keep the students interested and up-to-date with topics. Allotment of marks is decided by the Class teacher, overseen by the HODs and the principal. .After each test, marks card which includes students' score in the tests and their attendance is distributed to the students and their wards in the Parents Teachers Meeting. Final test marks are displayed in the notice board, before uploading them in the University portal. Students can contact respective subject teachers in case of any discrepancy in the marks which shall be redressed immediately if found to be wrongly valued or entered.

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

**Response:**

The college has an effective system to address the grievances of the students for the internal assessment marks and also after the results is announced by the university at the end of every semester. The mechanism is transparent, time-bound and efficient. The students are free to approach the concerned subject teachers once the internal assessment marks are released and can get them clarified as to why the

marks have been lowered thus. They are evaluated after every exam and are returned to the students for verification. They can contest the evaluation process and the same shall be attended to. In the case of the end of the semester external exam, students are given sufficient scope for the redressal of their grievances to evaluation of different papers in the following manner:

- They can ask for a photocopy of the test paper to check whether the paper is justly valued. In case, the evaluation is found to be defective, the students are legally eligible under the university rules for the revaluation.
- They can also make a written request for the re-totaling of the marks within the stipulated time, after the publication of the results along with a fee.
- The corrections in the final marks card statement also can be made by the student in written requisition which shall be addressed by the university as per the norms.

The college for its role meets up with the following to assess the student:

- The college conducts two internal assessments in note books before the end of every semester. The students are given the valued answer booklets and the grievances with regard to fewer marks are rectified immediately by the subject teacher.
- The internal marks are recorded in a format as per the norms of the university and college.
- The final internal marks are displayed on the notice board, before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released.
- The class teacher assigned for each class maintains a record of the attendance, marks and such other details.
- The weight age for attendance is recorded with the student is expected to have 75% of attendance. Failing which the subject teacher has the right to reduce the internal marks of the student.
- The student is expected to have taken part in project work, class room discussions, seminars to gain the minimum marks set by the examination committee.
- In case any grievance not getting solved by the subject teacher and the matter is taken to the HOD and then to the Principal wherein the final decision will be made.
- Suggestion box is kept at a common accessible location for the students who want to express their grievance and yet want to maintain their anonymity, in case they do not want to reveal their identity.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

The college is affiliated to the SGBAU University and hence the pattern prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each semester along with the government holidays. Based on the norms set by the University the Principal and the HODs decide on the internal examination dates, and the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day as in national bandh or the death of a VIP, the staff committee meets again to work out a schedule to compensate the working days. Department timetable is prepared by each department, facilitating the teachers to allot sufficient time for each subject as per the workload allotted by the University. This timetable is given to each and every student of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed fashion. The college functions and adheres to the minimum number of working days and teaching days. On an average the college worked for 220 days per each year in the course of the past five years. A work diary is maintained every day by the teachers individually according to the classes taken by them as per the college calendar. Departments follow different evaluation outcomes throughout the semester as an indicator of the student performance. The continuous internal assessment and evaluation pattern for the undergraduate students is as follows:

- The timetable for each internal assessment is prepared well in advance as per the calendar schedule- one test in August and another test in September last week.
- The subject teachers are given ample time to set the question paper as per the university norms. • The internal assessment papers are corrected within 5 days and papers are discussed with the students for better understanding of how to approach the question properly in case their expectations are not met with by the evaluator.
- Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that will enable both the teacher to enhance the teaching and learning process within the stipulated time in each semester.
- Students are also assessed on the basis of seminars, assignments, practical all tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate in a topic of their choice.
- Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.



File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

**Response:**

The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts two written examinations for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty will be given charge of 40 to 50 students (Mentor/Mentee) who will in turn observe the development of the students, give counseling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. The cumulative record about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card. Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student to focus on the predefined activities to achieve the outcome. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them to Progress through knowledge which is the motto of the institution. Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Various departments and committees develop activities like departmental fests such as Marathi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, medals and give honors. Many of our students have participated in inter collegiate fests, sports meets of state and national level and have brought accolades to the institution. The extracurricular activities such as NSS and NCC has made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the outcomes.

File Description	Document
Any additional information	<a href="#">View Document</a>



### **2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

#### **Response:**

### **2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts two written examinations for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty will be given charge of 50 to 40 students (Mentor/Mentee) who will in turn observe the development of the students, give counseling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. The cumulative record about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card. Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student to focus on the predefined activities to achieve the outcome. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them to Progress through knowledge which is the motto of the institution. Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Various departments and committees develop activities like departmental fests such as Marathi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, medals and give honors. Many of our students have participated in inter collegiate fests, sports meets of state and national level and have brought accolades to the institution. The extracurricular activities such as NSS and NCC has made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the outcomes.

### **2.6.3 Average pass percentage of Students**

**Response:** 49.83

#### **2.6.3.1 Total number of final year students who passed the examination conducted by Institution.**

**Response:** 143

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 287

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 1590192

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	742596	847596

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 9.3

3.1.2.1 Number of teachers recognised as research guides

Response: 4

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.29

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 10

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 175	
File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

**Response:**

The college provides healthy atmosphere, infrastructure, resources confidences for enhancement of the capacity and competencies of student and teachers in research and innovative activities. All innovative and extension activities are student centered .various activities are conducted to nurture and nourish young minds. These activities help students to understand the various problems faced by the society it enables them to find out solution on them. The institution develops research culture among faculty and students. The faculties and the teachers are engaged in the research activities. Students prepare their research projects with the help of their respective teachers. The college have stack of more than 16 thousand odd books, soft copies and e-journals. The college has six digital classrooms equipped with LCD projectors and one centralized computer laboratory which is helpful in the research work for students and staff. The teachers are permitted to present their research papers in conferences and seminars.

In the institution there is Commerce Association, English literary Association, Marathi literary Association , Social Sciences Forum, women cell NSS ,NCC, Sports Skill ,English Proficiency Development center Dr. Babasaheb Ambedkar Study Center through which students and faculty members are encouraged to undertake innovative activities. These forums and cells are helpful for creation and transfer of knowledge. Activities conducted by it are helpful to develop leadership qualities, various skills like planning marketing and organizing. Activities conducted by language association are helpful to enhance the skill of language and creative thinking. The commerce department conducts Business week in which they organize a business fest, which makes the students to put their stalls and get the idea of marketing and sale purchase skill. Students were asked to organize programmes, prepare PPT's, papers for seminar, models and charts for exhibition which provides food to their thinking and learning.

NSS innovative activities like swaccha bharat abhiyan women empowerment awareness, construction of bandhara, leprosy awareness, competitive guidance, blood donation, awareness of organ donation in society with the active participation of local people.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 78

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	16	14	16	11

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response:** Yes

File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>

**3.3.3 Number of Ph.D.s awarded per teacher during the last five years**

**Response: 3.33**

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 10

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**

**Response: 0.31**

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	1	1	1

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**

**Response: 3.4**

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	26	27	26	23

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

**N.S.S Unit:** The N.S.S. Unit has been functioning in the College since its inception. The Unit has been one of the assets of the College. The Unit has been promoting the cultivation of the spirit of social service among students, instilling in them work culture and helping to develop their personality. Getting familiar with the community they work with, self-realization by relating to the community, identification of the community needs and problems with involvement in the solution thereof, development of social and civic sensibility, application of knowledge to find practical solutions, nurturing skills and competencies, acquiring leadership qualities and democratic attitude, developing capacities to meet emergencies and natural disasters and practicing national integration have been some of the objectives which the N.S.S. Unit has endeared.

The College N.S.S Unit has 200 students, who are supervised by an Advisory Committee consisting of two Programme Officers and three Members who work under the guidance of the Principal of the College as Chairperson. This unit has been in the forefront of all N.S.S activities. The unit has seen active participation in all the public campaigns against AIDS and Illiteracy. Many of its volunteers have taken part in the national and the state camps. In the annual camps held in the villages, free diagnostic, dental and veterinary campaigns have been held. Volunteers have constructed weirs, dug soap pits, repaired roads, made drainage canals and campaigned actively against public defecation in the villages.

**N.C.C Unit:** The College N.C.C Unit was started in 2008. It has at the moment, 56 cadets. 20 of them are girls. Our cadets have been taking part in Pulse Polio campaigns. They have also participated in blood donation camps held by the Medical Authorities of the District. They have also been sent to the different camps held by the N.C. C in the city and outside.

The college conducted various extension activities through the N.S.S. unit in the neighborhood community in the terms of sensitizing students for their holistic development and sustained community development.

To name some of the activities are:

Health related programmes like Blood donation camp, eye checkup camp, dental checkup, pulse polio

campaign, Leprosy serve, Rubela vaccination, Sickle cell, Organ donation awareness. Women empowerment programme like Establishment of self-help group, Gender equity, Female feticide, Beti Bachao Beti Padhao etc .Environment Awareness Programme, Anti-Addiction programme, Superstition elimination programme , A Survey of pardhi people in wadali Area of Amravati,,a Social Survey of drug addicted Teenagers And Youth, A Socio-Economic Survey of Rag Pickers , career Guidance, AIDS Awareness Rally, Swacch Bharat rally, Disaster management workshop etc.

Through these programmes our students comes in contact with society and gets sensitized with various issues.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 73



3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	15	12	11

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 7.17**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
70	99	75	107	130

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 16**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	02	01	02	02

**File Description**

**Document**

Number of Collaborative activities for research, faculty etc

[View Document](#)

Copies of collaboration

[View Document](#)

Any additional information

[View Document](#)

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 3**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

**File Description**

**Document**

e-copies of the MoUs with institution/ industry/ corporate house

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

Teaching- Learning Equipment's in classroom:

Takshashila Mahavidyalaya Amravati has developed adequate campus facilities with advanced teaching learning facilities. The college building is developed in 5 wings:

#### Wing 'A'

Sr. No.	Floor	Facilities
1	Cellar	NAAC Room, MKCL Classes, Seminar Hall, Computer Laboratory
2	Ground floor	i)NCC office ii)Electronics laboratory iii) Examination cell iv) Principal cabin v) Management office vi) Main Administrative office of college vii) Girls common room viii) washroom.etc.
2	First floor	i)Class Rooms ii)Department of Languages iii) Staff Room iv) Drinking water facility
3	Second floor	i)N.S.S Department ii)Class Rooms iii)Department of Commerce iv)Department of Social Sciences

v) Electronics lab.

**Wing 'B'**

Sr. No.	Floor	Facilities
1	Ground floor	i)Seminar Hall ii)Secretary office iii)Treasurer office iv)Store Room
2	First floor	i)Department of Home Econo ii)Class room iii)Main Computer laboratory
3	Second floor	i)Chemistry laboratory laboratory iii)Physics labora Room

**Wing 'C'**

Sr. No.	Floor	Facilities
1	Ground floor	i)Five class rooms ii)Jr. College Staff Room
2	First floor	i)Three class Rooms (includ room)

**Wing 'D'**

Sr. No.	Floor	Facilities
1	Cellar	i)Ashoka Abhyasika ii)BA.J&MCclass rooms w room
2	Ground Floor	Hostel
3	First Floor	Hostel
4	Second Floor	Hostel

**Wing 'E'**

Sr.No.	Floor	Facilities
1	Cellar	i)Health Centre (Gym) ii)Central Library
2	First floor	Indoor Hall

The college has 25 classrooms and 03 classrooms with ICT facilities. Two Seminar Halls have capacity of 250 students each, it has also LCD, Projector, sound system and air condition facilities. Besides this Computer laboratory, Electronics Laboratory, Lecture Room and Principal's cabin has also ICT facilities. Main computer laboratory has 60 computers with internet facility for students and teachers. The college campus has Wi-Fi facility in all the wings. The college has laboratories with advance equipment for experimental learning of the students. Besides classrooms students use computer laboratory and 09 other laboratories which makes teaching learning more effective. The B.A.J&MC Dept. has you tube Sanvad news channel & Sanvaddarpan e-paper to get first hand experience for the students. Through which students learn editing and design. The students of Home Economics use its laboratory to learn cooking, designing, embroidery, etc. all the facilities of the college help students to make effective teaching-learning facilities.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

##### Response:

The College has 864 SQM Indoor Sports stadium. The facilities include Badminton, Table Tennis, Carom, Chase, Gym, etc. Through its excellent sports facilities, it offers opportunities to students for regular work-out, lifestyle management and interaction.

##### Campus-wise details of sports facilities:

Sports Facilities	Quantity
Gym Apparatus	One
S. Rope	Yes
Sports / Games ( outdoor facilities )	
Volleyball Court	Yes 18×9
Volley Ball - standard size	02
Basket Ball Court	28×15
Basket Ball	01
Badminton Courts	13.4×6.1
Badminton Racket	08
Sports / Games ( Indoor hall facilities )	Yes
Table Tennis	01

T.T .Ball		
T.T. Bats		
Carom Board	02	
Wooden chess Board	01	
Chess Board	01	
Taekwondo mats		

For team games like Kabaddi, Cricket and football etc. students are sent to the nearby grounds of our management owned Dr. Babasaheb Ambedkar College premises. Our students participate inter Institutional Sports Competitions organized by the University as well as Inter University tournaments held for different kinds of sports. Our students participate in the games like, g Badminton, karate, judo, Baseball, Softball, chess, Kabaddi, Cricket etc.

The College always tries to encourage our students to excel in the field of Arts and Cultural events. Many students participate in Youth Festival organized by the University. The college has two auditoriums for the performance of students and musical instruments like Harmonium, Tabla, Dholki etc are available.

Some of the achievements of our students are as follows:

The college participates in the youth Festival at university level every year in Drama, skit, mime, debate, elocution, etc. Mr. Akash Girmkar, a student of commerce faculty has participated in Inter in University Youth Festival in 2016-17. Ku Tejashri Nichade has won first prize in National Level Debate competition in 2016-17. 22 students of the college got colour coats in sports at University level. The College organized various cultural workshops like Acting workshop, Dance workshop, etc for Cultural development of the students.

The college has a Gym with Advance equipment where the students do exercise in the morning and Evening; it is useful for students for preparation to join Security Forces like Police, SRPF, CRPF, etc. The NCC Students practice Parade every Saturday on the college ground it helps students for selection in Army attachment Camp at various places in Maharashtra.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 26.47

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 09

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 32.41

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2350000	0	0	57.55033	3661467

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library at **Takshashila Mahavidyalaya, Amravati** is more like Integrated Knowledge Resource Centers that is stocked with over 16174 books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. College Library has over 6237 Online journals. Access to e-journals, databases etc is provided through. All e-resources are accessible locally within the campus as well as remotely. It also consists of 6 Braille Lippi books and 14 CD's for the blind students.

Text books	13807	
Reference books	2431	
Total Books		16238
Journals		14
CD & DVD	125	
Online journals	Electronic journals-6237	

	Electronic Books-3135809	
Braille Lippi Books	09	
C.D's for blind students	14	

Takshashila Mahavidyalaya, Amravati Library building is centrally located, well laid out, and aesthetically designed to make it an inviting place with the ambiance that is suitable for learning and scholarship. Library buildings have provision for both individual and group studies making room for interaction, discussion and quiet studies. Adequate space is provided for browsing and relaxed reading. Library also has carrels as well as research scholars/faculty rooms for quiet and serious studies.

Library at all campus is equipped with adequate number of sign boards and guides for smoother and convenient movement of goods, services and users the library has open access to its collection for all student, faculty and staff.

OPAC/Web OPAC is main tool to provide access to the library collection. Library also provides information about resources, sources, rules and regulations.

The library of our institution is automated using software for university libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the Inlibnet centre based on requirements of college and university libraries. The automation of library made available from this session using three computer system with first computer main server one system in utilize for issue return.

There is another third one system using for online public access catalogue (OPAC) these entire three computers are in LAN facility. The server computer system is also used for acquisition of books.

The nature of library automation is partial and there is no specific version for this library management system software.

Name of the ILMS software – SOUL

Nature of automation (fully or partially) – partially

Version– 2.0

Year of automation– 07/01/2011



Library has adequate number of work stations to facilitate searching/accessing OPAC, e-resources, web browsing and for other academic works. Provision has also been made to allow downloading/printing of material from these resources.

Emphasis is given by Takshashila Mahavidyalaya, Amravati to make the Library as a happening place on its all

Campus initiatives taken by the College are given below:

1. Free WI-FI, internet access, free download and printout facility have been provided.
2. Organization of Book Review / Book Talk Sessions
3. Organization of Book Exhibitions/Displays of new books.
4. Proper system of obtaining, analysis and action pertaining to feedback from the Users of library services is in Place.
5. Users can also submit their suggestions/ grievances through general interaction, making an application, and through e-mail.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The Library makes all efforts to acquire use full books including rare books, reports, thesis, and other knowledge resources to enrich its collection. College Library was established in 1984 and has a collection of rare and hard to come by works on number of subjects along with modern first editions and decorative sets and bindings. The special collection in the library provides for research interests and subject specializations of students and faculties. Like other holdings of the library, the collection of rare books also support and enhance the teaching learning process.

The Special Collections include books which are first editions, highly priced books, proceedings, reports and Thesis.

## Special collections

Description		
Rare Book Titles	77	
Total No. of books	343	
Conference Proceedings	12	
Ph.D Theses	12	
Dissertations	30	
Hard Bound Journals / Binding books	14	
Name of the book/ manuscript	15	

Considering the large size of college community which uses the library and the small collection of rare books, the library staff is always on the alert so that available working materials in the collection is not overlooked.

Feedback from users is used for enrichment of the special collection. The feedback is analyzed for area of interest to procure rare or special books.

Users can also submit their suggestions through general interaction, making an application, and through e-mail.

Students can also submit their suggestions etc during CR Meetings held monthly.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu

**3.Shodhganga Membership**

**4.e-books**

**5.Databases**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 124908

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
113675	98686	108550	266870	36759

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 20.67

##### 4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 445

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has enormous and latest IT Infrastructure at Campus to support the teaching & learning processes. Details of College's computing facilities i.e., Hardware and software are as follows:

year wise report on IT facility up gradation:		
2013-14	Nil	
2014-15	<ul style="list-style-type: none"> <li>• Purchasing 25 computers</li> <li>• 10kva UPS with 3fez in 1 fez out tall</li> <li>• 15 Tarter Battery</li> <li>• 03 Videocon Air conditions (assist. Grant for equipment )</li> <li>• CCTV camera</li> <li>• LCD Projector -04 inter active Wight board of inter active monitor-01</li> <li>• Water cooler-01 (200 let)</li> <li>• 03cannon printer 2.900, o1 Epson printer.</li> <li>• TV Panasonic</li> <li>• Camera</li> <li>• Barcode Termal.05</li> <li>• Software:1( Office, library)</li> <li>• MS Windows SL 7 SNGL-30</li> <li>• MS Windows PRO-7</li> <li>•</li> </ul>	
2015-16	Computer – 01	
2016-17	Nil	
2017-18	Computer – 01	

Total number of systems- 136 computers

**Dedicated computing facilities**

Internet in both Computer Labs - YES

Internet in Residential area- YES

Wi-Fi in campus- YES

Printing- YES

LCD Projectors- YES

Audio Visual Class rooms- YES

**LAN facility- YES**

One network across the campus and access internet/intranet resources under uniform network policy

**Proprietary software:**

**Tally 9ERP**

**Number of nodes with internet facility**

Description of IT facilities including Wi-Fi with date of updation and nature of updation is as follows:

D-Link Installation for 100% Secure Wi-Fi & Jio free Wi-Fi Net available in college campus.	
Coverage	

Digital Library • Digital Signature

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response: 21.1**

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response: 20-35 MBPS**

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

#### **4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**

**Response: Yes**

<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

### **4.4 Maintenance of Campus Infrastructure**

#### **4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**

**Response: 8.07**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
749767	48611	451790	13.65335	211901

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Takshashila Mahavidyalaya, Amravati has dedicated maintenance department which is responsible for overseeing the maintenance of buildings, class rooms, laboratories, sports facilities, utilities, lawn etc. A maintenance committee is constituted at the campus which oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc.

Maintenance of infrastructure facilities, services and equipments is done as per following details:

1. The infrastructure facilities such as class-rooms, buildings, green areas, etc. are maintained by the maintenance department with the help of peons.

1. College has given the maintenance of power to the private person on yearly contract. The office of the college looks after this. The maintenance of equipment like Generator Sets, General Lighting, Power Distribution System, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

1. The maintenance of equipments for water pumping plants, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

1. Maintenance of Services: Takshashila Mahavidyalaya, Amravati provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract:



In Takshashila Mahavidyalaya, Amravati, sports facilities, etc. are maintained by the administrative department as per the laid down guidelines.

Maintenance of Equipments: Takshashila Mahavidyalaya, Amravati has laid down guidelines and structure for the maintenance of various types of equipments as under:

College has a dedicated cell to look after the repair, maintenance and upkeep of labs of all teaching and research institutions under. Further, major laboratory equipments are under Annual Maintenance Contract (AMC) for their regular preventive and corrective maintenance.

Campus Surveillance Cameras, CCTVs, other security equipments are maintained through IT department by the equipment providers

Teaching aids such as LCD Projectors, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained by IT Helpdesk department.

Fire Fighting equipments in various blocks, labs, offices, etc. are maintained at various Department in the Campus.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 59.89

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1031	1007	946	879	611

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 1.26

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	22	21	22

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 25.59

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
445	365	375	358	324

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 3.83

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	85	100	0	70

**File Description**

**Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response:** Yes

**File Description**

**Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)

**5.2 Student Progression**

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 25.63

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
64	20	26	28	14

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch)**  
**Response: 38.46**

5.2.2.1 Number of outgoing students progressing to higher education  
Response: 55

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**  
**Response: 0.33**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
252	249	253	243	224

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response: 2**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

The institution in the beginning of every academic year after the completion of admission process selects the members of Student's Council of the college. The students' council elects the secretary from amongst them. Then the president, Gathering Secretary and members of other bodies get selected. They play a vital role in the college co curricular and extra-curricular activities. The student's council is a platform where

they get an opportunity to develop leadership and organisational skill. One of our students Mr. Ganesh Ughade was nominated as member of Sant Gadge Baba Amravati University Students' Council in 2014-15.

**Its selection, constitution, activities and funding:**

- Each council has a representative council, which is called Class Committee and includes student members too.
- The conformation of student members is of one topper are nominated as class representatives, for all the sections from I Year to Final Year.
- The Student Council helps students share ideas, interests, and concerns with lecturers and Principal. They often also help raise funds for -wide activities, including social events, community projects, helping people in need and college reform.
- Various programs like paper presentations, workshops and seminars are organized by this council every year.

**The selection committee of students' council is as under:**

- Principal as Chairperson
- One teacher from each faculty, nominated by the Principal
- Teacher in-charge of NCC
- NSS Programme officer
- Member of Sports Committee

Every year around three meetings under the chairmanship of the Principal are conducted for which proper notices are issued. The notice with agenda of the meeting is issued to the members of the students' council. Proper minutes of the meeting are maintained. Topics related to co-curricular activities, extra-curricular activities and student related issues are discussed and proper action is taken by the Principal.

Some of the major activities organized by Students' Association are:

- Orientation programme for the first year students
- Get-together of senior and junior students
- Cultural activities and competitions such as Teacher's day celebration,

Annual Social Gathering, Dhammachakra Pravartan Din, Annual College Week celebrations, Farewell programme etc. Student's Council members are included in the following committees of that particular academic year:

1. Library committee
2. N.S.S. Committee
3. N.C.C. Committee
4. College Academic committee
5. Discipline & Anti-Ragging Committee
6. Sports & Games Committee

7. Grievance Redressal Cell
8. Annual publication committee.
9. Cultural Activity committee.
10. Alumni Committee.
11. Tree plantation and Cleanliness Committee.
12. Women's cell
13. Social Sciences Forum
14. Commerce Association
15. Languages Literary Society

File Description	Document
Any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 7

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	7	7

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**



## Response:

### Alumni

Every institution boasts of their Alumni's. The former students of the college prove themselves in various fields like government and non-government services, business, professions like lawyers, teachers, accountants, politics etc. Two of our alumni's are working as Asst. Professors in our college and one has provided his service as training and placement officer of the college. The college regularly organizes meetings of the Alumni's so that we can interact with them. Interactions with them have always been beneficial to college. The interaction with the past students is more of informal nature and mostly at departmental level. Alumni's are invited to share their experiences and guide the current students.

In order to have continuous and formal interaction with the alumni college decided to form a former Students Association in the name of Alumni Association in the year 2004. The ALUMNI-ASSOCIATION of our college has been registered with Charity Commissioner, Amravati and the registration No. is Maharashtra / 108/2004/Amravati , Dated 30-01-2004.

The objectives of this association are:

- 1.To arrange the lectures of members of the association who are successfully working in various fields. This encourages the students to expand their horizon while entering in the real life.
- 2.To provide counseling to the current students of the College to career choice and development.
- 3.To contribute the College in organising activities.
- 4.To organise activities for social awareness and social benefits.
- 5.To boost the students to become entrepreneurs by arranging training programmes.
- 6.To help the students with the help of ex-students for giving better opportunities in placements. The Alumni association and the retired teaching members have regular meetings in the College, during which ideas and plans are exchanged. Some of the retired faculty members are still working as Guest Lecturers in various departments.

Dr. M. Ramchandran, Dr. Arun G. Sinha former principal of our college always give their valuable suggestions. Their feedback and suggestions are taken into account during the implementation of different programmes/activities of the college. They also worked as IQAC members of our college.

The college convenes meetings of the Alumni Association and invites the members .They actively participates in various activities of the college. The Alumni Association has a strong mechanism, acts as a bridge between the past and current students.

### Events:

- Technical Alumni Meet
- Donation of Clothes and Items to needy
- Tea Meet
- Creativity contests for students

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 10

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

The Mission and Vision of the institution is as follows:

**Mission:**

- To encourage its faculty, students and the stakeholders to work together.
- Uplift students from the backward sections of the society especially those from Scheduled castes and the Scheduled tribes.
- Offer the downtrodden and the depressed in our society better chances of proving their worth in the society.
- To create a society which does not discriminate anyone on the basis of caste, religion, colour or gender.

**Vision:**

- 1.To offer excellent and invaluable service in the field of education to the poor and the backward class students of the society.
- 2.To accomplish community and social development, through the gamut of facilities offered by the institution.
- 3.To inculcate discipline and thereby ensure that it is followed, in terms of regularity, sincerity and punctuality, in any work which our students may undertake in the future.
- 4.To instill essential qualities like politeness and cleanliness so as to bring about work ethics and hygiene among the students.
- 5.To teach them all the good qualities so as to make them responsible and respectable citizens of the country and the world.
- 6.To aim at the overall personality development of the students through extra and co-curricular activities, in tandem with various social and cultural organizations.

7.To provide a platform to the students by giving them an opportunity to face all the challenges of a competitive world, with the utmost utilization of their potential in sports, athletics and other events.

As a minority institution the main objective of our institution is to uplift and encourage the poor, downtrodden and the needy students. The College, its stakeholders and the students work together for it. All our activities are centered on this agenda. To fulfill the above vision the college is committed to provide higher education to the students especially those from Scheduled castes and the Scheduled tribes in its vicinity. The management is committed to impart quality education by providing the students with all the physical resources pertaining to education and a congenial campus environment loaded with interesting and innovative infrastructure to cater to the needs of the aspiring young minds. The students are nurtured to become socially aware and responsible citizens by participating in the various programs conducted within and outside the college premises such as NSS, NCC, seminars, conferences etc.

The student community is equipped with academic, social, scientific and spiritual values to enable them to have an insight into the spirit of transparent governance. The students are made to face all the challenges of a competitive world, with the utmost utilization of their potential in sports, athletics and other events. The students are given opportunities to take leadership under the guidance of the faculty members in cultural events or the club activities. The college also aims to teach them all the good qualities so as to make them responsible and respectable citizens of the country and the world..

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The Principal of the Takshahshila Mahavidyalaya takes the lead in the governance and management of the institution. The Principal takes into account the advice of the Head of the Departments and other members of the respective committees while communicating his decision to the Management. The Management holds meetings with the Head of the institution once in two months. In these meetings work done in the past two months is reviewed. If any improvements are to be effected, the head of the Institution is informed about it. Similarly if the Head needs to start any new programme or course, or if he needs infrastructural modifications to be done, he requests permission for them. The management deliberates on the requests made and informs the head of the decision. Management sometimes has a specific programme to be introduced in a session. This is also communicated to the Head. Management's views are then conveyed to the staff during the meeting he holds with them.

The Principal inspires the staff members by interacting personally with them during meetings and motivates the staff to give their best to the students. He encourages different developmental activities of the college. He recommends awards and recognition to deserving candidates. The Principal coordinates with the teaching, non-teaching and student body members for the effective functioning of the college.

A decentralized administrative system with the intention of providing the best to the student body is in practice in this institution. Important developmental plans are discussed by the Principal along with all the committee members in which students are also a part. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. The Principal assigns specific duties to various academic and administrative bodies of the college on the basis of the suggestions made by the Management. Senior faculty members are given responsibilities to act as mentors and counselors to minimize the centralization of authority, to make decisions and implement them faster which helps streamline the academic process and progress of the students.

The head of the department has been given all the freedom and authority to decide on the various activities pertaining to academic and administrative work with respect to his department and he is further given the responsibility of delegating work to the other faculty in their department. The department decides the projects and activities to be undertaken during the academic session under the guidance of the HOD or the senior faculty member.

The students take an active part in the governance of the activities in the campus. The student Council consisting of President and Secretary and class representatives under the guidance of in charge faculty organizes various programmes. Feed backs on various issues are obtained from all the stakeholders to improve the quality of the services rendered.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The vision and mission of the college focus on providing quality education to students. In order to provide inclusive and quality education, the college has developed strategic plan for various activities deployment documents of which are available in the institution:

1. Internal quality assurance.

1. Academic and co- curricular-activities-for the holistic development of the students, many academic

activities like literary competitions, department activities to be planned along with co- curricular activities.

1.Extracurricular activities-sports activities, cultural competition including intra college and inter college activities planned every academic year.

1.Coaching for competitive exams, Career guidance placement activities etc.

1.ICT enabled teaching, digitization of library, focus on e-resources etc.

1.Internet browsing centre with wi-fi and printer for the benefit of both students and faculty members.

1.Faculty empowerment strategies like incentive and motivation to faculties to take up long and short and long term courses, refresher courses orientation programmes, paper presentation, incentives for outstanding performance of faculties.

1.Separate building for degree and PG courses, making classrooms smart classes, air-conditioning of seminar halls, focus energy saving strategies like use of LEDs, etc.

The strategic plan which was implemented in the year 2013-14 was to start new PG courses to give a variety of choice to students to pursue their field of interest. Accordingly, courses like MA in Political Science, M.A.in History, M.A.in Marathi, B.Sc., B.A. in Journalism and Mass Communication have been started by the management. Providing access to higher education is taken as the important objective of the College, together with achieving equity. During the past five years, College has introduced two courses in Under Graduation and three courses in Post Graduation. In addition, it is also working on the value added courses like Computers, Accounting Software, GST etc. When the College was started in the academic year 1984-85, there were very few students. Now, during the academic year 2017-18, the College has in total 2110 students on rolls. Further, College has been focusing on achieving equity in the enrolment. About 70% of the students of the College are drawn from under privileged and backward communities.

Thus, there is a renewed focus on access and equity by the College. Even in terms of girl students the ratio of girls is more than 40%.

For qualitative part of education the college has started classes in communication skills, soft skills, Human Rights Education, Vipassana (Meditation), Dr. Ambedkar thoughts etc. Amravati has a textile zone where many renowned textile houses have started their industries. Taking into consideration the college has applied to UGC for Community College in Textile Design, which the UGC has approved and permitted us to start it from the year 2018-19.

The college aims at becoming number one academic institution in the State by the year 2020 and hopes to achieve significant position at the national level ranking by the year 2025.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

**Functions of various bodies/ officers**

**BOT**

As per the constitution of the trust, Board of trustees is the primary Executive, endorsed with all academic and administrative responsibilities.

College Development Committee (CDC)

College Development Committee has a joint responsibility with the BOT to develop, monitor and review

strategic plans of the institution.

### **Secretary:**

Secretary is the administrative head of the organization. The Management administers the organization through the Secretary. The Secretary is normally nominated by the Management. All the administrative orders on the part of the Management are signed and issued in the name of the Secretary. The tenure of the Secretary is co-terminus with that of the elected body of the Management Members.

### **College Development Committee**

The erstwhile Local Management Committee came to be rechristened as the College Development Committee after the enunciation of the Maharashtra University Act 2016. The CDC prepares budget for the development of the college and monitors overall developmental activities of the college.

### **Principal:**

The Principal is the administrative and the academic head of the college. He is selected by a Selection Committee duly constituted by the University. He enjoys tenure of five years in office.

### **Head of the Department**

The Head of the Department is nominated by the Principal from amongst the senior most member of the faculty of the concerned subject. He looks after the day to day matters concerning the particular department. The Academic Performance Appraisal form submitted by the faculty members is channeled through the Head of the Department.

### **Office Superintendent**

The OS is the head of the office of the College. The OS is normally promoted the post from the post of clerk. He is the senior most clerical staff. He supervises the office work of the college. The recruitment criteria of the clerks are fixed and decided by the State Government.

### **Clerk**

The Clerk is the lowest rank personnel in the administrative set-up of the organization. He does all the works assigned to him by the officers higher in rank. His terms of appointment are fixed by the State Government.



**Grievance redressal mechanism-**Grievance Cell is the primary body of the college which receives grievances of both staff and students . The members of the cell will arrange for an appropriate and early redressal of the grievance depending on the nature and magnitude of the grievance. Grievances received from other sources like suggestion box and feedback forms are also redressed in an analogous manner. The members of the Grievances Committee are nominated by the Principal in consultation with other members of the staff. The Grievances Committee normally meets thrice a year or whenever the issues of Grievances are raised by the Staff or the students. It has normally prescribed a format for submitting the grievances. The present Grievances Committee includes three females and four males, in addition there is student's representation on the Grievances Committee.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** A. All 5 of the above

File Description	Document
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

For the smooth functioning of academic and administrative work of the institution various committees are formed consisting of teaching and non-teaching staff and students. The responsibilities of the committee are explained below. Admission committee, Academic committee, Attendance committee and the Examination committees take the responsibility of the academic aspects of the institution. The committees are formed at the beginning of the academic year by the Principal in consultation with all the teaching, non-teaching staff of the college.

**Academic Excellence committee:** The academic Excellence Committee plans the effective delivery of the curriculum and ensures congenial academic atmosphere in the campus. The Committee meets once a month. Over previous couple of years the committee has recommended conduct of altogether twenty six value added courses. In the year 2013-14 the AEC had suggested three value added courses which proved quite effective. The three value added courses to be started in the academic year 2013-14 were – Communicative English, Competitive Examination Training, Dr. Babasaheb Ambedkar Jeevan ani Karya. The AEC designed the syllabus of these value added courses and prescribed number of sessions to be conducted per course. The decision of the AEC was implemented and the effectiveness of the program was assessed after verifying the Learning Outcome of these courses.

In the academic year 2014-15, the Academic Excellence Committee suggested conduct of six value added courses. Except Competitive Examination Training, the rest five courses were new – Personality Development, Stress management, Soft-skills, Tally, Dr. Babasaheb Ambedkar Yanche Lokshahi Vishayak Vichar. The previous courses were scrapped. The syllabus for these new courses was designed by the Committee in consultation with the subject and field experts. The number of sessions was fixed to suit the benefit of the students. Some experts from Industry and other fields were invited to teach the courses. The learning outcome of the students was submitted to the AEC by the concerned teachers for evaluation after the completion of the course. In the subsequent years the value added courses which were introduced are as follow:

Sr. No.	Year of Introduction	Name of the Course
1.	2015-16	<ol style="list-style-type: none"> <li>1. Soft-skills</li> <li>2. Competitive Exam. Training</li> <li>3. Tally</li> <li>4. Dr. Babasaheb Ambedkar Dharma Vishaya Vicharak</li> <li>5. Marathi handwriting rules and letter writng skills</li> </ol>
1.	2016-17	<ol style="list-style-type: none"> <li>1. Soft-skills</li> <li>2. Tally</li> <li>3. Dr. Babasaheb Ambedkar Samajik Vichar</li> <li>4. Competitive Examination Training</li> <li>5. Marathi Grammar ani Sentence Structure</li> <li>6. Microsoft Excel</li> </ol>
1.	2017-18	<ol style="list-style-type: none"> <li>1. Competitive Examination Training, Cultural and Cultivation</li> <li>2. Dr. Babsaheb Ambedkar Lokshahi Vichar</li> <li>3. Vermiculture</li> <li>4. Fundamental Rights in Indian Constitution</li> <li>5. Tally</li> </ol>

- |  |   |
|--|---|
|  | <ol style="list-style-type: none"> <li>6. Soft-skills</li> <li>7. Auditing</li> <li>8. Electronics</li> <li>9. Matter and its Application</li> <li>10. Discovery Science</li> <li>11. Atmosphere Chemistry</li> <li>12. Elementary Number Theory</li> <li>13. Differential and Integral Calculus</li> <li>14. Algebra and Trigonometry</li> <li>15. Advance Calculus</li> </ol> |
|--|---|

Other Committees

**Examination committee**

**The student counseling committee**

**Cultural Committee and sports committee**

**Library Advisory Committee**

**Career and Course guidance cell**

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The Management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are

1. Provident Fund and the insurance policies to safeguard the staff against any calamity..
2. Loans from Credit Co-operative society facility for the employees.
3. A canteen and coffee shop is provided inside the campus with subsidized rates to

provide refreshment to the staff

1. No membership fee for utilizing the gym, indoor and outdoor stadium for the staff.
2. Subsidized facilities for Stationary and Xerox center within the campus for both staff

and student.

1. Compliments are given to the non-teaching staff during festival times.
2. Medical bills reimbursement.
3. Group Insurance scheme is also in force
4. Fee exemption for the children of the staff
5. Free uniform to the class four employees of the college
6. Free family picnic trip for the staff members
7. Seed money is provided to the researchers
8. During 'Harshavardhan' annual festival of the management, a kind of annual gathering get together for all the staff members. The get-together includes free snacks and dinner.
9. Free wi-fi and internet to all faculty
10. Teachers and Management contribute liberally during funerals of the staff.
11. Job on compassion ground is provided to the dependent of the diseased.
12. Faculties are provided with finances for attending conferences, seminar, short-term course, paper presentation, FDPs, etc.
13. The Management has never issued memos to any staff ever since its inception. Differences are sorted out mutually. Teachers are associated with the decision making process.
14. Teachers and Management contribute liberally during funerals of the staff.
15. Job on compassion ground is provided to the dependent of the diseased.
16. Faculties are provided with finances for attending conferences, seminar, short-term course, paper presentation, FDPs, etc.

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 5.65

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	04	02	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 2.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	3	2	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Response:** 10.22

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	07	03	05	01

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

Every year faculty members are required to fill in a performance appraisal form designed on the basis of PBAS methodology of UGC. It is a self-appraisal form. The format is exhaustive and includes questions/descriptions regarding academic and administrative responsibilities undertaken by the teacher, innovative methods practiced and implemented by the faculty members during the academic year, various responsibilities including college fests, etc. It also involves questions/descriptions of seminars attended/paper presentations by faculties in State/National or international seminars/workshops, guest faculty arranged, use of ICT enabled teaching, involvement in university academic work like question paper setting, examination work, BOS, etc. The appraisal forms are assessed by the HODs and forwarded to the Principal of the college and a positive and constructive feedback is shared with the faculty members. The Principal counsels the faculty members to improve their performance if necessary. Faculty members are also asked to involve themselves in various committees, activities of the college. The activities performed by the staff members are evaluated by the IQAC semester wise. They are encouraged to attend/present papers in seminars and workshops. Faculty members are also asked to improve their qualification (Ph.D.) and encouraged to pass NET or SET in case they are required to do so. The work diaries and lesson plans and other individual records of each staff member will be checked by the HODs and then by the Academic Excellence Committee.

Non-teaching staff like the librarians and office staff are also given any appraisal forms. Their performance appraisal is done by the Principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency. The appraisal of the non-teaching staff is conducted informally by the Principal and they are counseled to improve their work if necessary.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The annual budget is allotted to the college by the management every year for the requirements of various departmental activities. The account of the institution is subjected to an audit by a certified external chartered accountant appointed by the management. The income and expenditure are from different sources are audited regularly by the internal and external auditors.

The internal audit conducts internal audit. The current members on the Internal Audit are:

1. Dr. K.M. Akotkar
2. Mr. Kishore Keche
3. Mr. Prashant Tarodkar, member of Management.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response: 5.53**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.30	1.27	0.99	0.96	1.01

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is a self finance institution. It is now taking measures to get itself included under 2(f) and 12(B) of the UGC Act..The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The disbursal of funds for the needs proposed are strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards purchases especially related to the lab and library.

Funds are raised by teachers from their salary towards welfare and emergency funds. The following is year-wise contribution of the teachers and other staff towards these funds;

Year	Total Funds collected
2013-14	1,01,650/-
2014-15	96850/-
2015-16	99250/-
1016-17	1,27,100/-
2017-18	1,30,800/-

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

1. Fee concession-

One of the main objectives of the college is to give quality education to rural and economically and



socially disadvantaged students. The management, thus has been giving fee concession to students every year. In addition to this, the college has made provisions for students to pay fees in easy installments and upon request extends the last day for payment of fees for many students. Often, principal waves off small of fees of many economically poor students.

## 2. Free working lunch for drivers-

The Takshahshila Mahavidyalaya Amravati is Institutions has a fleet of busses and cars and utility vehicles for transporting students and staff. Drivers of school and college bus are provided free working lunch on all working days from 7th July 2017. They are provided lunch from the college hostel canteen and no fee is collected and no amount is deducted from their salary for this purpose. The number of beneficiaries are about 50.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

The college implements the quality policy through IQAC. The IQAC was established and the members were the heads of all the departments and senior faculty members who belong to various committees of the college such as feedback committee, discipline committee, library advisory committee. This results in the effective implementation of the various decisions made by the cell. The following are the two examples of institutionalized reviews and implementation of teaching learning reforms facilities by the IQAC.

#### 1. Measures for strengthening teacher quality

##### 1. Improvements in the continuous internal evaluation.

Strengthening of teachers quality The College endeavors in every way to create a congenial atmosphere for teaching, learning and Takshahshila Mahavidyalaya Amravatirch The college takes initiative to develop and strengthen the intelligence and intellect of the faculty which not only benefits them but also the students. The faculty are encouraged to publish Takshahshila Mahavidyalaya Amravatirch papers, participate In seminars and conferences, conduct or attend workshops and faculty development programs at least once a year. The college bears 50% of the cost of the publication. They are also encouraged to participate in outstation programs as well.

### Implementation of Continuous Internal Evaluation.

Constant improvements are made with regard to the continuous internal evaluation process. The examination committee looks after the exam schedule, timetable, setting up the questions and allotment of rooms and assigning duties to the faculty. The evaluation reforms will be made known to the students at the beginning of academic session either orally or through handbook. Teaching and non teaching staff are updated on the latest reforms and are instructed to follow them strictly. Recently the college has shifted from writing in paper to blue books to give the students the feel of writing the semester exam. The committee follows traditional and nontraditional method of evaluating the students. The traditional method being the written exam and the nontraditional being group discussion, preparation of assignments and chart etc. Some students may be given opportunity to take mock classes or plan a street play etc. The college give advice to the students who play truant to the evaluation process by giving them assignments and activities that would create interest in the students to pay attention to the subject. The final internal marks are displayed to the students before uploading them to the university portal. Though the college is affiliated to the SGBAU University and adheres to the reform norms as prescribed by the university, it takes extra steps to ensure both the students as well as the staff gain throughout their stay in the Takshahshila Mahavidyalaya Amravati campus.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 6.6

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	06	05	04	07

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**

**Response:**

During the visit of the peer team for second cycle of NAAC accreditation the peer team has recommended for Quality Enhancement of the Institution. The institute's IQAC has made a strategy to follow the recommendations for quality enhancement and complied as follows:

- **College may initiate steps to start more job oriented courses.**

Taking in view the suggestions of the peer team the College started self-financing courses like the B.Sc, B.A JMC, M.A. in Political Science, M.A. in History, M.A. in Marathi. We have collaborated with MKCL, Pune and its one unit has been established in our college which is providing 36 courses in computer. In collaboration with BOSCH we have started Bridge course to provide soft skill training. The institute has applied to UGC to start community college in Textile Design and UGC approved our proposal to start CC from 2018-19.

- **Need to expand computer facilities.**

The institute has increased the number of computers to 136. MKCL center has 16 computers. In all the college has purchased 26 computers after the second cycle of NAAC.

- **Collaborative and consultation activities in research and community services need to be strengthened.**

The institute has implemented the recommendation and started collaborative and consultation activities. Our students visit the houses of slum dwellers for survey and collect the information for project report.

- **Alumni association and placement cell be further strengthened.**

The Alumni association of the college has been strengthened. More members have been registered as alumni. Alumni meets are the regular feature of the college. Two of our Alumni's are regularly contributing in the funds, which is used to help the needy students through books and uniforms. The college has started Training and Placement Cell which was headed by our Alumni Mr. Vinay Sonule. He conducts training sessions for the students as well as staff. IL&FS, Macleodes have conducted campus drives in the College campus.

- **Industry-institutional interaction be initiated and Entrepreneurship Development Cell be formed.**

The college has taken initiative in Industry-institutional interaction. Commerce department, B.C.A. department regularly organize industrial visits. During this the students get first hand information about the functioning of the industry. They interact with the officers, workers of the industries and also get information with regard to machines used in production. The college has also done MOU's with some industries. We have formed Entrepreneurship Development Cell, through which every year we organize Business Fest where the students sale their products. Through this the students get knowledge about business. This cell also organize lectures, discussions, field visits etc.

- **Library and Office be fully computerized.**

The office is provided with office automation software through which the office becomes more or less paperless. All the record of the office is computerized. The library of our institution is automated by using software for University libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university library made available. Nine computer system with first computer used as main server one in utilize for issue return. There is another third one system using for online public access catalogue (OPAC). These

entire computers are in LAN facility. The server computer system is also used for acquisition of books.

- **Faculty and students may be motivated to develop communication skills.**

The English department of the college has immediately started classes for communication skills for the staff and students. An MOU has been signed with 'Praman' English Communication Skills Center, Amravati to motivate our students and staff to develop communication skills.

- **Enhanced use of ICT in the teaching-learning process be made.**

The college has created the atmosphere in the college where the teachers have to use ICT in their teaching-learning process. The college has 9 classrooms and seminar halls where ICT facilities are available. Teachers prepare their lectures on PPT and present them in their classes. Commerce department of the college has organized competition of PPT presentation for the students thrice. Two programmes were organized in collaboration with local Mahila Mahavidyalaya and Bharatiya Mahavidyalaya. Films were shown to students and discussions were conducted where the students were asked to interpret the theme of the movie.

- **Special attention be provided to advanced learners.**

The faculty members of various departments select the advanced learners of their respective classes through class test, personal interaction. These students were encouraged to participate in various academic events like PPT presentation, Seminar presentation, Quiz competition etc. where they get chance to express their talent. Special attention is provided to them.

- **Student centric methods may be adopted.**

From the inception of the institute the college strives hard to focus teaching-learning and evaluation from student centric point of view. The college implemented various schemes to attract students of various strata of the society. We aim at the overall personality development of the students through extra

and co- curricular activities, in tandem with various social and cultural organizations. We provide learning material as well as sports facilities to students.

- **Effective use of the Women's Hostel be ensured.**

The college has a Women's hostel with a capacity of 100 girls. Every year after admissions the college informs the girl students about the hostel facility through office notice board. The hostel is situated in the college campus. The college charges a very nominal hostel fees of Rs.2000/- per month, but still the girls don't opt this facility. The girls prefer to stay in rooms outside the campus. After the session gets started on the condition of availability the college management provides this facility to small tribal kids of the sister concern Lotus English School on yearly contractual basis.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 28

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	06	05	06	03

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

Our mission statement says to create a society which is free of discrimination, on the basis of caste, religion, color and gender. We are trying to inculcate the principles of our constitution in our students. At the same time safety and security of girls has been given a priority.

- **Safety and Security**

The College has employed security guards who ensure safety and security of the students, faculty and the institutional assets. The college is also surrounded by walls to prevent trespassing. Identity cards have been issued to all the staff and the students. Those who do not have their I Cards are not allowed to enter the campus. Uniforms have been prescribed for staff and students which makes it difficult for an outsider to gain entry into the College. Campus has LED lights in different places at night which to prevent a break in.

Safety and security of all the students, teachers, non-teaching staff and the visitors to the college is always the first priority. The college has framed distinct code of conduct for the students, teaching and non-teaching staff. Identity cards are issued to all the students, teachers and the non-teaching staff and there is a separate waiting corner for the visitors. To ensure a safe campus and a secured environment of the college the entire campus is under CCTV surveillance. Around 32 CCTV cameras are installed at various points like entrance, parking, library, sports area, classrooms, laboratory and corridors to monitor the activities of students with regard to uniform and I-card and other behavior. Entry to the campus is prohibited without I-card. Senior and experienced security guard have been appointed for I-card verification at the college entrance, he has been also provided with entry register, where the visitors have to enter their name and contact details. At the entrance of the campus a cabin is made available for the security guard.

The Institute has a functional grievance redressal cell (Against Sexual Harassment) and grievances with related other issues consisting of male & female faculties, student's representatives. The cell takes care of any written complaint received from the staff or students about any type of mental or physical harassment and provides remedies in a proper way. The college has got complaint box, suggestion box where the students can drop their complaints or suggestions in written. The college has made agreements with electrician, computer technician, plumber, mason, Carpenter etc. Who has to look after maintenance of the building, furniture, instruments and equipment's in the institute.

- **Counseling:**

The college aims in producing healthy citizen and accordingly nurtures the minds of the students in a healthy environment, both physical and mental health. Apart from academic activities for the students, it is very important to focus on the emotional quotient and intelligence quotient institute has established dedicated staff that always provides counsel to the students. Teachers meet students and sort out their personal problems. Since many of our students come from very poor sections of the society, the problems they face vary from domestic violence, rampant alcoholism by one or both the parents, drug related problems, early marriages in the case of girls and the subsequent divorces. Male students work as waiters, auto-rickshaw drivers and labourers making it difficult to concentrate on studies. Some of their problems are brought to the notice of the teachers who advise them as to how they can be solved. The objectives of counseling cell are

- Mentoring students
- Ensuring over all development of the students
- Balancing their emotions which may help them to prosper in life
- Special counseling also given to females in groups and individual regarding health and hygiene.
- **Common Room:**
- A girl common room is available.
- Separate rest rooms are available for male and female students with adequate facilities. Specific cleaning schedule is given to the house keeping.
- Basic medical facilities are available in the rest room
- Separate washroom for the students.
- Separate washrooms for the male and female teaching and non-teaching staff
- Separate waiting corner for the visitors.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 7.44

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 3661

7.1.3.2 Total annual power requirement (in KWH)

Response: 49178

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 8.04

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3661

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 45516

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management



**Response:**

**Solid & Liquid Waste** - Solid wastes include solid portions of the discarded material such as glass bottles, wrappers of eatables, plastic, paper wastes etc. The solid wastes may be biodegradable or non-biodegradable. The biodegradable solid wastes are food wastes, paper etc. The non-biodegradable wastes includes plastic, metals, synthetic materials etc. dustbins, where all the waste. The solid waste management involves disposal of solid waste to land or recovering and reproducing useful substances from the waste through recycling. The college has provided dustbins, where all the waste materials are collected and were thrown in the collection vehicles of Amravati Municipal Corporation, which collects and carries the solid and wet waste to the dumping ground.

**E-Waste-** As far e-waste of electrical and electronics material is concerned there is no specific management method for it. All the e- waste is collected and on yearly pattern use to sale it as scrap material.

**7.1.6 Rain water harvesting structures and utilization in the campus**

**Response:**

Natural Resource of water plays a major role in the life of every human being. We find that the same source life called water day by day is getting scantier. We have to act speedily and implement certain concrete measures to stop loss of water. Due to global warming the quantity of rain also decreased. Rainwater harvesting is such measure that can be used to conserve water. Takshashila Mahavidyalaya, Amravati has got two sources of water tap water supplied by Jeevan Prdhikaran and second is bore well. Due to a big number of students getting educated in the college, the demand of quantity of water is high. The whole load falls on the bore well. As such it has been decided to create a system of collecting water near the bore well. So a pit has been dig inside the garden and the streams of water from water tank and roof water has been diverted to the pit where it gets collected and stored. The reason is ground water level gets increased.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

Our institute is highly committed to protecting and preserving the environment and encourages environmental consciousness among the students and staff by following green practices.

- **Bicycles:**

College provides a separate corner for parking the bicycle used by some of the non teaching staffs. Most of students commonly use bicycles. Our mainstream students belong to marginalized and tribal area due to lack of time for transportation and economically backward area they preferably use bicycle.

- **Public Transport:**

The college has got easy access from central bus station and railway station. Most of the students admitted in the college are from the nearby rural areas and their means of transport is bus or railway train. They alight at the station and by walk or by city bus come to the college. Most of the teachers and non teaching staffs avail public transport for commuting through and from college. Personal cars are provided with parking space in parking lot around the college. Since the college is located in the heart of one of the busiest place in Amravati, availability of parking space is satisfactory.

**c) Pedestrian friendly roads**

The city roads from central bus station and railway station is friendly as such the students particularly girls prefer to come by walk to the college, The College is surrounded by wide pedestrian pavements all around. Inside the college wide walking track and ramp is available.

**Plastic free campus:**

Efforts are underway to reduce the use of plastic bags in campus. The government of Maharashtra has put a ban on using hazardous plastic. The institute campus has developed a plastic free culture. We do not allow plastic waste in the campus, NSS volunteers and students and institute staff willfully working towards a plastic free campus. The college is gearing up to declare it a plastic free zone to generate awareness among the students, teachers and non teaching staffs about the hazards of plastic.

**Paperless office:**

The institute's office has got office automation software and because of that use of paper has been reduced. The office staffs have been provided with adequate Laptop. Computers and commendable part of the official records are maintained through soft copies.

**Green landscaping with trees and plants:**

The college premises have got a small landscape garden. The campus is quite green with a diversity of trees in the campus as well as in garden. Every year we plant trees in and around the institute campus with

the help of NSS in rainy season.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.05

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.14575	.18970	.22763	.25087	.17500

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 53

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	16	12	09	06

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response:** 37

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	8	10	5

File Description	Document
Report of the event	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>7.1.12</b>	
<b>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

  

<b>7.1.13 Display of core values in the institution and on its website</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Provide URL of website that displays core values	<a href="#">View Document</a>

  

<b>7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

  

<b>7.1.15 The institution offers a course on Human Values and professional ethics</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

  

<b>7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</b>	
<b>Response: Yes</b>	

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 66

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	14	13	12	13

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

Along with regular teaching-learning process it is also necessary to inculcate the feelings of duties, dedication and devotion towards our society and country and also to remember the great works done by our great leaders. The institute celebrated national festivals like Independence Day, Republic Day, August Kranti Din and Maharashtra Day etc. To commemorate the birth and death anniversaries of great leaders we celebrate Samata Din (Birth anniversary of Dr. Babasaheb Ambedkar), Shanti Din (Enlightenment day or Lord Buddha), Martyr's Day (Death anniversary of Mahatma Gandhi), Women Emancipation Day (Birth anniversary of Savitribai Fule), Sadabhavana Din, International Non-violence Day (Birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri), Unity Day (Birth anniversary of Sardar Valabhbhai Patel), Mahaparinirvan Din (Death Anniversary of Dr. B.R. Ambedkar), Teacher's Day (Birth anniversary of Dr. S. Radhakrishnan), Harit Kranti Din (Birth anniversary of Late Shri Vasanttrao Naik, Former chief minister of Maharashtra), Youth Day (Birth anniversary of Swami Vivekananda) Science Day (Dr. C. V. Raman's invention), Birth and Death anniversary of Sant Gadgebaba, Chhatrapati Shivaji Maharaj, Chhatrapati Shahu Maharaj, Mahatma Jyotiba Fule, Lokmanya Bal Gangadhar Tilak, Dr. Rangnathan, Founder of Library etc. in the institute. Through these programmes a feeling of patriotism and love for nation is on rise

and students are made aware about struggles and efforts extended by our great freedom fighters. In these programmes students express their views through their speeches. Death/Birth Anniversary of our guiding light Late Shri Dadasaheb Gawai, former governor of Bihar and Kerala state.

File Description	Document
Any additional information	<a href="#">View Document</a>

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The institution maintains transparency in its financial, academic, administrative and auxiliary functions at its level best. The college offer different courses consisting of thoughts related to social values. At the time of admissions the students pay the fees according to the constitutional rules governed by the statutory body and receipt of accepted fees is given to the students.

The scholarship like GOI is handed over to students through e-payment methods, i.e. the scholarship is directly transferred to the individuals saving account received as such from the government and the financial transparency is maintained concerning the students.

The salary of teaching and non-teaching staff and other human resources is credited in their respective bank accounts; also the financial transactions are done with the vouchers and cheques.

The students have right to make the choice for selection of the courses. Also they can demand understanding the mechanism of academic procedures like the way of marking, supporting record etc. and can ask for photocopies of assessed answer sheets if required. The college supports copy free atmosphere for the examination. The different activities like sports, cultural and value oriented programmes are carried out without any differentiation amongst the students with respect to caste, creed, gender etc.

The administrative body of the college is formed constitutionally. The principal is the head of the institute and look after everything concerning teaching, nonteaching and office activities. The vacancies are filled according to the rules, laid down by the governing body, a state government and UGC/RUSA etc. and the administrative transparencies are maintained.

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

**Response:**

**1. Title of the Best practices:**

**“Samrat Ashok Abhyasika”**

**(Study Center for Competitive Services)**

**2. Objective of the Practice:-**

Takshashila Mahavidylya, Amravati has setup full fledged study center for competitive exams the center provide timely guidance on various aspects of competitive exams by the experts across Maharashtra that consists of well experienced trainers, retired government officials and working officials objective behind inviting government officials is to make them aware of current affairs and trends. The center has its own well equipped library having vast collection of variety of books, journals news papers and related literatures. The center provides the learners peaceful and calm environment for focused on study purpose. The study room well furnished enough care has been taken to ensure silence zone, lighting arrangement and appropriate ventilation. The aspiring candidates scan study without disturbance and with full concentration. Study center in functioning for last five years, hundreds of students have taken benefits of the facility and presently around 150 candidates are learning.

**The prime objectives are:-**

- To provide quality learning facility in free of cost for economically backward students regardless of their gender, religion and cast.

2) Arranging guidance lectures form experts on different areas.

3) Provided personal counseling and conducted motivational lectures to encourage and motivate aspirant.

4) To provide disturbance free atmosphere for focused study.



5) To make them available all possible kinds of literature and study material.

### **3.The context:-**

Amravati city and district in a part of Vidharbha region unfortunately it is the fact that this region is lacking in industrial sector. The industrial sector is not developed here due to which corporate jobs like as in Pune, Mumbai are not available in Vidhartha region that's why the only scope here is agriculture, own business or government services. Considering the climate and natural condition, agriculture and farming is becoming more tough and unprofitable, now a days also the financial status which is required for setting up any business is not sufficient. Due to such circumstances huge numbers of youths are returning towards government jobs opportunities for any kinds of govt. job competitive exams are only the gateway. A sincere attempt is made by Takshashilamahavidyalya to fulfill the maximum possible needs of aspiring candidate for such exams. We are giving all required facilities to them. Hundreds of learner are benefited and are joined in govt. sectors successfully proudly we can say that our center had provide an important milestone in their carrier.

### **5.Evidence of success. :-**

As started lots of students have enjoyed the facilities provide by our study center and working success fully in various govt. areas some of them are enlisted below

### **6. Problems Encountered and resources required:-**

#### **Best Practice-II**

##### **1.Title Of The Practice :-**

**“Meditation way to live happy life”**

##### **2.Objective of the Practice:-**

- To make aware about the benefits of meditation

- To maintain physical and mental health
- To maintain the blood circulation and respiratory system of body .

### 3.The Context :

As per the famous slogan "Sound Mind in sound Body" it is very necessary to maintain the physical and mental fitness. Meditation is the ancient process of indian community for maintaining ones physical and mental fitness since the ages. As per the vision of Indian Government, the prime Minister, Mr. NarendraModi also announced t practice the meditation classes in the institutions. It is also beneficial for the blood circulation, respiratory system and intellectual growth of human beings. so it was decided in the IQAC meeting to conduct the Meditation classes in the institution.

### 4. ThePractice :-

#### 1 Why meditation is important

In the present era we all are running behind the resources to make our life more & more comfortable. now a days the life is also not peaceful, we have compare we have to do struggle for everything in this rat race everyone is loosing the peace of mind which causes various medical issues like B.P, Sugar etc. to the human being the meditation can be treated a way to get ride of all such issues generally people face it has a mythological concept but rather it is more of scientific process the meditation helps to clam your mind, generate peace of mind and peace of soul. It boosts your inner energy and keep you calm and cool we can say that it is the need of such changing time.

#### 2 Why it is important for students :-

The students are not mature in their age they see lots of things and by to follow them, may be useful or useless. like anyone their mind is al ro not stables second ly It has been observed that they are not able to concentrate in their regular studies until and unless mind is steady and calm no one can concentrate or set focus on their work obviously the students are not exception for the same. The meditation helps students to concentrate on their day to day activities and their studies we found lots of institute from abroad are following the practicing meditation before starting their regular work

#### 3 An Initiative by Takshashila Mahavidyalaya Amravati

keeping in view mentioned things we Takshashilamahavidyalaya had started "vipshyana centers" which is a form of meditation in our campus the center is not only limited to only our campus it is allredy started of various institute of our trust fully dedicate center has been established of " LumbiniMogra " where special meditation camp of 10-15 days are organized great number of followers "sadhakas" are rasing the banifits from this center at our campus we have established special cell for the same and space with required amenities has been provided enough care has been taken to maintain the peaceful environment it can be said that the we are teaching to our motive has large number of students and staff members had started following the processes

#### 4 Benefit to Students

As mentioned several students are attending the center regularly very noticeable change has been observed among them those students who studies away from these started linking the meditation and are coming regularly to the center significant change has been found in their attitude there is great change in their thinking process the mediation helped them to increase positive thinking these students who are attending this has admitted that they are now able to focus in their studies with fair concentration the mediation has changed their behavior with other students teachers and with parents drastically

### 5. Evidence of Success:-

The College has succeeded in its aim of conducting meditation classes for students During the session 2013-14, number of students were benefited. few students were selected in Police Department other competitive exam Besides this , the college has also succeeded in creating friendly atmosphere among the students of various classes.

### 6. Problems Encountered and resources required:-

File Description	Document
Any additional information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response:

TakshashilaMahavidyalaya imports education management, Arts, Commerce, Science, Computers Science, to all category students under one roof..The college strives hard to realize its goals and objectives. Like other institutions, we too combine our curricular activities with extra-curricular activities. It is our objective to nurture the talents of some of these students and make them realize the importance social and voluntary work amongst the poor and the marginalized sections of the society. To provide a platform to the students by giving them an opportunity in competitive world to face all the challenges for that we had competitive coaching cum-study center. Human Right Foundation Course, Dr.BabasahebAmbedkar study center, Women Grievance Redressal Cell, Anti Ragging cell, students Redressal cell we have admitted all categories student out of which, we have big strength of scheduled cast, Scheduled Tribe and other backward cast. Our college is situated at heart of Amravati city which is very near at Bus Stop, so that we got lots of rural area students.

The institution is recognized as Buddhist Religion Minority institution by Government of Maharashtra.

#### The Bodhi Tree

The Bodhi Tree (TBT) is a non-profit, non-governmental, organization established with a vision to transform the lives of the underprivileged rural and tribal students. The founder Mrs. Kirti Tai Arjun's (President of S.D.G.C.T, Amravati) unconditional love for each individual who seeks help is the moving force behind the projects of the The Bodhi Tree.

#### Objectives:

To uplift the underprivileged rural and tribal students by empowering and equipping them with skills to live in mainstream society.

#### Education

Students are supported to complete their education and equip them with skills to enable them to become self sufficient. Educational inputs are provided through Student Friendly Supplementary Education Programmes. To ensure students are given in depth input for Mathematics and English. The project works towards uplifting underprivileged rural and tribal students, by reinstating them in schools, empowering and equipping them with skills to live in mainstream society. The goal is not just literacy but complete all round development of each child through Weekend workshops focused on self growth, personality development and building confidence. Those students desirous of continuing higher education are also supported and helped to seek the admissions to colleges in their fields of interest.

Teachers and Peer Group meetings are conducted on a regular basis to discuss each and every student with their respective teachers. These meetings are focused on sharing the development of the Students and discussions on strategies for further development with the school teachers.

#### Activities:

Various activities are conducted under the Bodhi Tree project as,

- English speaking training is conducted at Krushna Kamal Adivasi Ashram School, NerPingalai, Tq. Morshi, Dist. Amravati, for the tribal students to empower them to face today's world.
- Craft making and designing workshop is conducted on regular basis for individual classes on each Sunday.
- Other than study, we also focus on the extracurricular activities like, dance coaching by professional choreographer, coaching on playing various musical instruments of their choice etc.
- The objective of the undertaken project to make them fit for survival in present era, where overall development is an essential part of education, but unfortunately it is not much focused. So under the head of Bodhi Tree, it's our sincere effort to provide them as much as possible.
- Similar activities are also conducted for Tribalkids located in the campus of TakshashilaMahavidyalaya, Amravati.

In these activities we got an appreciable response of our faculty members and students, we definitely

appreciate their sincere efforts and their interest towards enabling such kids to cope with the present atmosphere.

The management members, staff, students and Alumni involved in the Bodhi Tree activities are:

1. Mrs. Kirtitai Rajesh Arjun, President of Shri DadasahebGawai Charitable Trust
2. Prof. R.S.Potukuchi, Secretary of Shri DadasahebGawai Charitable Trust
3. Dr. KamlakarPayas- Programme Coordinator
4. Prof.SachinM.Pandit- Coordinator
5. Prof.SubhashMundhe
6. Prof.MayuriTatte
7. Prof.ShitalVidhate
8. Prof.RasikaWankhde
9. Prof.KajalShirbhate
10. Prof.GaytriNandapure
11. Dr. ShilpaVidhale
12. Prof.PallaviBhongade
13. Prof. YogitaKundetkar
14. Prof.SachinRathod
15. Prof.SachinKumare
16. Miss. PoonamRodde
17. Mr.MilindTayde, Student
18. Mr.HarishWankhade, Student
19. Mr.MilindKadu, Student
20. AkshayManawar, Student
21. Mr. NileshDeshmukh
22. Prof.ShuddhodhanKambale
23. Prof.VinaySonule, Alumni

File Description	Document
Any additional information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The College determines students satisfaction related to academic benchmarks by starting new programmes and courses, certificate courses, specializations, PG courses, seminars & workshops, inviting students' participation in curricular, co-curricular, extra-curricular and sports activities. The CDC and the various Committees set up by the College pay attention to the current and future educational needs and challenges, and updates the approach accordingly. The College undertakes periodic assessment for the need of new courses, subjects, combinations, Interdisciplinary subjects based on current trends, market and societal needs, student's expectations, and relevance. Thrust is given to practical component, experiential learning applied knowledge, and use of ICT tools, computer labs, virtual learning resource centre and updated labs. Interactive learning through discussion, practical, and hands on experience to create an overall climate conducive to learning is followed. The College identifies community needs and determines the areas of emphasis through its curricular aspects, collaboration with University, Government Organizations and Non Government Organizations, feedback from students, parents and alumni and interaction with industries and business houses.

The College gives priority to promote social responsibilities and citizenship roles among the students through co-curricular and extra curricular programmes. Each department has subject forums to address social responsibility, citizenship role and issues of subject beyond curriculum. It arranges special lectures by experts, interface meetings, awareness programmes, and celebration of national days/festivals, programmes to promote value education, patriotism, national integration, social service, and community orientation. The subject forums of several departments jointly organise such programmes to inculcate value based education and social responsibilities.

The College imparts the lesson that the World is one community. Festivals are celebrated together in the spirit of oneness. During Ramzan Idd, clothes and money are given to the poor. Miss.Sanober Kahekshan, one of our teachers distributes clothes and money to the poor people of the Muslim Community, during Idd every year. Students participate in social activities like AIDS awareness programmes, and build public lavatories, roads, reservoirs and canals in the adopted villages. Water conservation programmes, diagnostic camps, eye operation camps, dental checkup camps are run by the College have always instilled a community orientation in the students

### **Concluding Remarks :**

Takshashila Mahavidyalaya is now 35 years old higher education institution with clear mission and vision. It is recognised buddhist minority institution which caters to needs of marginalised sections of the society. The management, Staff and students of this institution are working together for the qualitative progress of the institution. It can be seen through the number of programmes and courses run by the institution. The management and staff of the nstitution feels that need based and updated curriculum, wide choice and good quality of teaching-learning & evaluation will attract students. That is why besides regular courses the college runs courses of Yashwantrao Chavan Maharashtra Open University, Nashik'c corses like B.Com, M.A. in English, Marathi & Hindi. The stakeholders' satisfaction is visible through the ever increasing demand for admission at all levels year by year.

NAAC

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>4</td> <td>6</td> <td>6</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Remark : Revised as per attachment and on the basis of non repetition of teachers</p>	2017-18	2016-17	2015-16	2014-15	2013-14	7	4	6	6	5	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	1	1	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
7	4	6	6	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	1	1	3																	
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>1</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	1	1	1	2	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	1	1	1	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	0	0	0																	
3.1.2	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 4</p>																				
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five</p>																				



years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	05	05	06	09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	1	1	1

Remark : Revised as per availability of Research Papers on UGC website

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
14	15	13	12	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	15	12	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	15	12	11

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training,

research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	02	01	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
09	02	01	02	02

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
113675	98686	108550	266870	36759

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
113675	98686	108550	266870	36759

<p>5.1.2</p>	<p>Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years</p> <p>5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>125</td> <td>95</td> <td>139</td> <td>134</td> <td>117</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>22</td> <td>21</td> <td>22</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	125	95	139	134	117	2017-18	2016-17	2015-16	2014-15	2013-14	9	9	22	21	22
2017-18	2016-17	2015-16	2014-15	2013-14																	
125	95	139	134	117																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	9	22	21	22																	
<p>5.1.4</p>	<p>Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years</p> <p>5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1014 1046 1149"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>445</td> <td>365</td> <td>375</td> <td>358</td> <td>354</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1227 1046 1361"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>445</td> <td>365</td> <td>375</td> <td>358</td> <td>324</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	445	365	375	358	354	2017-18	2016-17	2015-16	2014-15	2013-14	445	365	375	358	324
2017-18	2016-17	2015-16	2014-15	2013-14																	
445	365	375	358	354																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
445	365	375	358	324																	
<p>5.2.1</p>	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1559 1046 1693"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>63</td> <td>19</td> <td>22</td> <td>14</td> <td>12</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1771 1046 1906"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>64</td> <td>20</td> <td>26</td> <td>28</td> <td>14</td> </tr> </tbody> </table> <p>Remark : Accepted HEI clarification</p>	2017-18	2016-17	2015-16	2014-15	2013-14	63	19	22	14	12	2017-18	2016-17	2015-16	2014-15	2013-14	64	20	26	28	14
2017-18	2016-17	2015-16	2014-15	2013-14																	
63	19	22	14	12																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
64	20	26	28	14																	
<p>5.2.2</p>	<p>Percentage of student progression to higher education (previous graduating batch)</p>																				

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 55

Answer after DVV Verification: 55

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	2	26	10	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	1

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
252	249	253	243	224

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
252	249	253	243	224

Remark : Revised as per supporting pass certificate

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	17	8	10	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	17	8	10	11

1	0	0	0	1
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6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	02	01	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	04	02	00

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	3	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	3	2	2

Remark : Revised as per clarification by HEI

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7.96130	4.57100	15.62150	23.13997	15.51650

Answer After DVV Verification :

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2017-18	2016-17	2015-16	2014-15	2013-14
1.30	1.27	0.99	0.96	1.01

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : A. 7 and more of the above                      Answer After DVV Verification: C. At least 4 of the above                      Remark : Revised considering Ramp, Physical facility, Scribes and Rest Room</p>
7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes                      Answer After DVV Verification: Yes</p>

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations